



**SPECIAL CLINTON CITY COUNCIL MINUTES  
CITY HALL  
2267 North 1500 W Clinton UT 84015**

**MAYOR  
L. Mitch Adams**

**CITY COUNCIL MEMBERS  
Anna Stanton  
Karen Peterson  
Mike Petersen  
Barbara Patterson  
TJ Mitchell**

<b>Date of Meeting</b>	<b>October 22, 2019</b>	<b>7:00 PM</b>	<b>Called to Order: 7:01 p.m.</b>
<b>Staff Present</b>	City Manager Dennis Cluff, Community Development Director Valerie Claussen, , Police Chief Bill Chilson, Lt. Shawn Stoker, Recreation Director Bruce Logan, Ashley Rodriquez, Judge Hoskins, Fire Captain Ben Nielson, Members of the Clinton City Fire Department and Lisa Titensor recorded the minutes.		
<b>Citizens Present</b>	James Mills, Rylund Mills, Dallin Olson, Aubree Olson, Brooklyn Bansyn, April Olson, Anya Beckstrom, Robin Beckstrom, Bryan Beckstrom, Kate Porter, Arian Valdez, Blaine Einzinger, Erin Einzinger, Gerald, Megan Dance, Kaycee Dance, Dustin Dance, Miranda Maxfield, Nicole Maxfield, Maretta Scott, Amy Mills, Ethan Rogers, LeeAnne Rogers, Jantz Maxfield, Karen Kagie, Kaitlyn Argyle, Marcella Hansen, Adam and Deanna Larsen, Rob and Tawna Gates, Joshua Mancil, Anna Allen, Abby Allen, Zack Taylor, Aaron Mancil, Jayne Anderson, Taylinn Houston, Heidi Nielson, Navi Nielson, R Nieslon, Dallas Davies, Owen C. Allen, Owen Allen, David and Suzanne Pearson, Ashley Scott, Kade Gardiner, Natalie Anderson, Adam Dayley, Tom Devereux, Sarah Driggs, Michael Driggs, Amelia Driggs		
<b>Pledge of Allegiance</b>	Lauren Lysager		
<b>Prayer or Thought</b>	Joshua Mancil		
<b>Roll Call &amp; Attendance</b>	Councilmember’s Barbara Patterson and Mike Petersen were excused.		
<b>Public Input</b>	There was none.		
<b>A. DEPARTMENT HEAD OF THE THIRD QUARTER 2019 – SHANNON MULLINS</b>			
<b>Petitioner</b>	Dennis Cluff		
<b>Discussion</b>	<p>Mr. Cluff reported that Shannon Mullins has been the Court Administrator for the Clinton Municipal Court for nearly 19 years. Shannon is a great employee and does an excellent job taking care of the Municipal Court activities. This includes processing and maintaining massive amounts of records, documents and legal paperwork that is required for Court.</p> <p>Shannon and the Judge work well together and are seeking ways to fast track the cases that come into the Court. She represents the City well with the public and the professional organizations with which she works. She is very knowledgeable in her field of work.</p> <p>Shannon is also a great person to work with and a valuable member of the City’s management team. He is happy to recognize her as the Department Head of the 3<sup>rd</sup> Quarter of 2019.</p>		

	Judge Hoskins stated that Shannon is a deserving employee. Unfortunately Shannon is home ill and not able to attend. Ms. Hoskins accepted the award on her behalf. She stated that Shannon asked her to express her appreciation for this recognition.
Judge Hoskins then gave the Council a brief update on the current court functions.	
Mayor Adams directed the Council to Agenda Item E.	
<b>B. RECOGNITION OF EMPLOYEE ACHIEVEMENT – FIRE CAPTAIN BEN NIELSON</b>	
<b>Petitioner</b>	Dennis Cluff, Chief David Olsen
<b>Discussion</b>	<p>Chief Olsen asked the Council to recognize Ben Nielson who has just been awarded the Utah Managing Fire Officer Designation. Ben is one of the first in the State to receive this designation. In addition to the comprehensive body of career development classes, higher education, certifications, and experiences required to receive the first level of this designation (Supervising Fire Officer), the Managing Fire Officer designation requires additional classes, certifications, and experiences which Ben documented in a portfolio. The Utah Fire Officer Designation program is based on criteria that were initially developed by the International Association of Fire Chiefs. The program was then adopted by the Utah Commission on Fire Officer Designation.</p> <p>As part of receiving this designation, Ben has continued to demonstrate his commitment to professionalism by following a defined, ongoing pathway of career preparation. He has combined hundreds of hours of training, education, and experience to meet the requirements needed for the Utah Managing Fire Officer Designation. Chief Olsen asked the Council to please join him in personally thanking Ben for his hard work and dedication to such a valuable program and serving the firefighters of Utah.</p> <p>Ben Nielson explained he is proud to have earned this designation. It is a progressive program which has taken a lot of time and hard work to achieve. He appreciates the support of his crew, the Chief, the City Council, City Manager Cluff and his family for their support. He enjoys working for Clinton City.</p>
<b>C. EMPLOYEE SERVICE AWARDS - 3<sup>RD</sup> QUARTER OF 2019</b>	
<b>Petitioner</b>	Dennis Cluff
<b>Discussion</b>	Mayor Adams then identified that Ben Nielson has earned his 15 year service award. He stated that Ben’s time and dedication to Clinton City is appreciated. He presented him with an award in recognition.
<b>D. INTRODUCTION AND SWEARING IN OF THE 2019-20 YOUTH COUNCIL MEMBERS</b>	
<b>Petitioner</b>	Mayor Adams, Youth Advisors Amy Mills and Joan Young
<b>Discussion</b>	<p>Mayor Adams swore in the 2019-20 members of the Clinton City Youth Council:</p> <p>Abigail Allen – Member            Anna Allen - Member            Jayne Anderson – Youth Mayor Protem            Anya Beckstrom - Member            Megan Dance - Member            Peyton Dayley - Member            Sarah Driggs – Historian / Photographer            Hailey Einzinger - Member            Brooklyn Gansey - Member            Zachary Gates – Activities Coordinator            Macy Hollist - Member            Hannah Jolley – Historian / Photographer</p>

	<p>Addison Larsen – Youth Mayor                  Lauren Lysager – Instagram Social Media Publicist                  Joshua Mancil – GroupMe Social Media Publicist                  Jantz Maxfield – Representative to City Council                  Rylund Mills - Recorder                  Aubree Olson – Representative to City Council                  Dallin Olson - Member                  Kate Porter – Member                  Ethan Rogers – Member                  Ashlinn Scott – Member                  Jaxon Stanton – Member                  Gracie Stone – Member                  Caden Taylor – Member                  Kyler Young – Youth Mayor Protem</p> <p>Addison Larson, the Youth Council Mayor stated the Youth Council would like to thank the City for their support. In the two short months since the 2019-20 YC was formed, they have assisted with several projects including the Movie in the Park, cleaned Civic Center Park and hosted Meet the Candidates Night in addition to other projects. They have already accumulated approximately 398 Service Hours. The 2018-19 YC completed 5,730 service hours and it is a goal of this group to beat that number. He explained they have several upcoming projects especially during the holidays. He went on to report for 2019-20 there are 26 YC members, 15 of which are new to the group.</p> <p>Mayor Adams welcomed the group and stated he has always been proud of the Clinton City Youth Council because they are a council of action.</p> <p>Councilmember Stanton the YC Liaison recognized Amy Mills and Joan Young as the Youth Council Advisors. She said they provide a great example and support for the Youth.</p>
<b>E. RESOLUTION 18-19, RECERTIFICATION OF THE CLINTON JUSTICE COURT</b>	
<b>Petitioner</b>	Dennis Cluff, Shannon Mullins
<b>Discussion</b>	Mayor Adams identified the State requires the recertification of the Clinton Justice Court to be completed months in advance of the term end date, just in case a City decides to relinquish its court system to the County. The municipal (justice) court judge is now elected and no longer appointed by the Council. Our Justice Court has worked well, and is providing the City with local law judicial enforcement as well as a revenue stream to help off-set the costs of the court.
<b>CONCLUSION</b>	<b>Councilmember K. Peterson moved to adopt Resolution 18 -19 Recertifying the Clinton Justice Court for another 4 year term, ending Feb 3, 2024. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye.</b>
<b>Mayor Adams directed the Council back to agenda item B.</b>	
<b>F. CONDITIONAL ACCEPTANCE OF FENWAY ESTATES PHASE 2</b>	
<b>Petitioner</b>	Valerie Claussen, Community Development and David Williams, Public Works
<b>Discussion</b>	Mr. Williams reported all inspection are complete and satisfactory
<b>CONCLUSION</b>	<b>Councilmember Stanton moved to approve the conditional acceptance of Fenway Estates, Phase 2 subdivision improvements, authorize the release of the appropriate funds held in escrow and enter the subdivision into the one-year warranty period. Councilmember Mitchell seconded the motion. Councilmembers’ Mitchell, K. Peterson and Stanton voted in favor.</b>

<b>G. APPROVAL OF PROPOSED PERSONNEL POLICY CHANGES</b>	
<b>Petitioner</b>	Dennis Cluff
<b>Discussion</b>	The Council reviewed and discussed the proposed personnel policy changes.
<b>CONCLUSION</b>	<b>Councilmember K. Peterson moved to approve the 2019 update to the Clinton City Personnel Policy. Councilmember Stanton seconded the motion. Councilmembers' Mitchell, Stanton and K. Peterson voted in favor.</b>
<b>H. DECLARATION OF SURPLUS VEHICLES AND EQUIPMENT</b>	
<b>Petitioner</b>	Dennis Cluff, David Williams
<b>Discussion</b>	The vehicles being recommended for surplus to be sold at the auction are: 2004 Ford Taurus; 1997 Smeal Pumper Fire Truck; 2001 Wachs Trav-l-vac system; 1994 Toro gang mower.
<b>CONCLUSION</b>	<b>Councilmember Mitchell moved to declare the items identified above as surplus and authorize the City Manager to sell them through the best process. Councilmember K. Peterson seconded the motion. Voting by roll call is as follows: Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye.</b>
<b>Approval of Minutes</b>	<b>Councilmember Stanton moved to approve the minutes of the October 8, 2019 City Council Meeting. Councilmember K. Peterson seconded the motion. Councilmember's Mitchell, Stanton and K Peterson voted in favor of the motion.</b>
<b>Accounts Payable</b>	<b>Councilmember K. Peterson moved to pay the bills. Councilmember Mitchell seconded the motion. Councilmembers Mitchell, Stanton and K Peterson voted in favor of the motion.</b>
<b>Planning Commission Report</b>	<ul style="list-style-type: none"> <li>Ms. Claussen reported the October 15, 2019 Planning Commission meeting was cancelled.</li> <li>The Updated Housing Element Plan will come forth in a public hearing to the City Council on Nov. 12.</li> </ul>
<b>City Manager</b>	<ul style="list-style-type: none"> <li>Will attend the WFRC meeting with Mayor Adams on Wednesday, Oct 23 from 4 to 6 in South Weber.</li> <li>Fall Clean Up is Saturday, October 26, 8 am to 1 pm.</li> <li>2019 Municipal Election Canvass will need to hold a special meeting on Tuesday, November 19 at 5:00 p.m.</li> </ul>
<b>Mayor Adams</b>	<ul style="list-style-type: none"> <li>911 and Paramedic discussions are going on in Davis County. They may discontinue the paramedic service and distribute it to various stations and districts throughout the county. There is concern that due to different dispatch programs and jurisdictions, there could be delays in response times.</li> <li>Davis County Animal Control wants to build new facilities; the intent is to adopt a 0euthanization policy.</li> </ul>
<b>Councilmember Patterson</b>	<ul style="list-style-type: none"> <li>Excused</li> </ul>
<b>Councilmember K. Peterson</b>	<ul style="list-style-type: none"> <li>October 28, 2019 is the Pumpkin Walk.</li> <li>The Turkey Bowl is Saturday, November 9.</li> </ul>
<b>Councilmember M. Petersen</b>	<ul style="list-style-type: none"> <li>Excused</li> </ul>
<b>Councilmember Mitchell</b>	<ul style="list-style-type: none"> <li>Nothing at this time.</li> </ul>
<b>Councilmember Stanton</b>	<ul style="list-style-type: none"> <li>The new Youth Council is doing a great job.</li> <li>Information about the North Davis Sewer District will be forthcoming.</li> </ul>

<p><b>ADJOURNMENT</b></p>	<p><b>Councilmember Stanton moved to adjourn. Councilmember K. Peterson seconded the motion. Councilmembers Mitchell, Patterson, Stanton, M. Petersen and K. Peterson voted in favor of the motion. The meeting adjourned at 9:00 p.m.</b></p>
<p><b><u>ACTION ITEMS</u></b></p>	<ul style="list-style-type: none"> <li>• Subdivision Ordinance – recommendation for concrete in the park strips along UDOT roads. (August 2016) – Planning Commission Review</li> <li>• Bring back Chapter 4 of the Subdivision Ordinance regarding allowing a letter of credit for escrow and researching what surrounding jurisdictions allow (26-4-8). 6g(January 2017) Planning Commission Review</li> <li>• Update Ordinance to eliminate pressurized sewer lines in the Clinton City streets on new residential development (January 2018).</li> <li>• Create a facilities maintenance plan before the next budget cycle in FY 19-20 (May 2018).</li> <li>• Pickle Ball Courts at Meadows Park (applying for grant in January) (Oct 2018).</li> <li>• Add a City Policy that clarifies personal vehicle allowance usage. (July 2019).</li> <li>• Remove river rock from the low maintenance material allowed for park strips in the ordinance (Aug 2019).</li> </ul>

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Dennis W. Cluff, Clinton City Recorder