



**SPECIAL CLINTON CITY COUNCIL MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

**MAYOR
L. Mitch Adams**

**CITY COUNCIL MEMBERS
Anna Stanton
Karen Peterson
Mike Petersen
Barbara Patterson
TJ Mitchell**

Date of Meeting	September 10, 2019	7:00 PM	Called to Order: 7:00 p.m.
Staff Present	City Manager Dennis Cluff, Community Development Director Valerie Claussen, Assistant Public Works Director Dave Williams, Police Chief Bill Chilson, Lt. Shawn Stoker, Recreation Director Bruce Logan, Jeremy Udink, Treasurer Steve Hubbard and Lisa Titensor recorded the minutes.		
Citizens Present	Carrie Peterson, Emily Price		
Pledge of Allegiance	Councilmember K. Peterson		
Prayer or Thought	Councilmember M. Petersen		
Roll Call & Attendance	Present were: Councilmember TJ Mitchell, Councilmember Anna Stanton, Councilmember Barbara Patterson, Councilmember Karen Peterson, Councilmember Mike Petersen Excused were: Mayor Adams		
Public Input	<p>Carrie Peterson on behalf of Christie Jex expressed concern over the increased crime in the City including walking paths and car break ins. Ms. Jex has initiated a petition for increased police patrols in neighborhoods and the walking trails. She expressed appreciation for the support of Police and the City Council. She asked that the City Council keep in mind with the future growth that crime will increase and asked them to consider adding additional police officers and paying them a competitive wage and provide training to keep them in the community.</p> <p>Mayor Pro Tem Stanton assured Ms. Peterson that crime is a huge concern and priority for the Council. They are working to add officers and address crime concerns on an ongoing basis. The Police Department does a good job working hard to protect the community.</p> <p>Ms. Peterson asked if there is a Neighborhood Watch training program available for the citizens.</p> <p>Chief Bill Chilson commented that Neighborhood Watch is a good thing. When neighbors decide to organize a watch, a police officer could visit with them and help provide them some training.</p> <p>He asked that the citizens call the police immediately when incidents occur to allow the Police to investigate and address issues as they occur rather than days after. He stated the police do and will continue to patrol the walking trails.</p>		

A. EMPLOYEE OF THE MONTH FOR AUGUST 2019 – JEREMY UDINK

Petitioner	Dennis Cluff, Dave Williams
Discussion	<p>Assistant Public Works Director introduced Jeremy Udink as Employee for the Month for August 2019. He reported that Jeremy has been with the City for over 16 years. He has worked on many different crews. He is certified in water, waste water and as a Road scholar. He now works on the water crew accomplishing important tasks. The start of each week he performs system checks on pressure, infrastructure and security of the water system.</p> <p>Jeremy is the one who marks the City's facilities for Bluestakes. He has a vast knowledge of all the lines in town. He works to keep the GIS map up to date. He watches as new lines are put in, taking photos and measurements to get precise locations. If you need to know the location of any line just ask Jeremy.</p> <p>Jeremy helps out with water leaks, shutoffs and other repairs but mostly works by himself and performs the maintenance on our hydrants and valves. We service 1/3 of all our hydrants and valve's each which amounts to approximately 420 valves and 300 hydrants. This year, he is incorporating electronic tracking maintenance records as these are more efficient and time saving and a quick reference in the field.</p> <p>Jeremy keeps track of valves for the department and is able to locate one in good working order when they are needed for projects.</p> <p>Jeremy is very dependable and willing to help out anyway he can including with other departments in the City. He is well liked by everyone and deserving of being the Employee of the month.</p> <p>Jeremy said he appreciates this recognition.</p> <p>Mayor Pro Tem Stanton expressed appreciation to Jeremy for his hard work and dedication.</p>
B. CONSIDERATION OF CANCELING SEPTEMBER 24, 2019 CITY COUNCIL MEETING	
Petitioner	Mayor Adams
Discussion	Mr. Cluff explained there are currently no items scheduled for the September 24, City Council Meeting and asked the Council to consider cancelling the meeting. He explained if an item of emergency or high priority emerges before the regular October 8 Council meeting, a Special Meeting can be called if desired by the Mayor and Council.
CONCLUSION	Councilmember Patterson moved to cancel the September 24, 2019 City Council Meeting. Councilmember K. Peterson seconded the motion. Councilmembers Mitchell, Patterson, K. Peterson, Stanton and M. Petersen voted in favor.
C. REVIEW AND DISCUSSION OF PROPOSED PERSONNEL POLICY CHANGES	
Petitioner	Dennis Cluff
Discussion	<p>Mr. Cluff explained that periodically staff reviews the existing Personnel Policies to improve and update them. In the new draft version he has prepared, there are many minor wording changes meant to help clarify the policies. Also, a few new policies have been proposed to deal with dress and grooming, use of cell phones, use of public property (to comply with HB 163) in addition to modifying some areas of the blood alcohol testing to make the limit the same in all of the policy's listed testing limit.</p> <p>He explained that senior staff and the City Attorney have reviewed and helped modify some of these proposed changes. He would also like the Council's input.</p> <p>The Council reviewed the proposed policy.</p>

	<p>Councilmember K. Peterson had requested some minor changes to the policy which will be reflected in the final version. These changes were discussed by the Council and are included on the following pages:</p> <p>Page 16 – regarding the detailed requirements for dress and grooming, remove specific detail and rely on the section which identifies the policy.</p> <p>Exceptions and Appeals - Mr. Cluff stated section F will be added to require the Department Directors to be responsible to counsel employees failing to meet the policy. This would allow a process for employees to appeal to a higher level.</p> <p>Councilmember Peterson continued the section on exceptions and appeals will remain, adding at the end of the section on the last line “are unable to comply with these sections as long as the employees or public’s safety is not compromised”.</p> <p>Page 17 – Councilmember Patterson expressed concern that the City Manager will be the appellate board. She commented an HR person should be assigned that task.</p> <p>Councilmember K. Peterson suggested changing the description to read “the personnel policy shall be administered or delegated by the City Manager”.</p> <p>Page 23 – under pay plan, changing the language to read “the pay plan shall consist of salary ranges each having probationary and or incremental steps with a differential between each step. Remove step 19 from the next paragraph.</p> <p>Page 33 – review #5 for accuracy with the state and federal law.</p> <p>Page 46 – Electronic Mail and Computer Systems, add #7 for a political purpose.</p> <p>Page 48 – cell phone use is not allowed while driving a City vehicle.</p> <p>Lt. Stoker clarified the state law is vague and tough to enforce regarding electronic manipulation.</p> <p>Mr. Cluff clarified there are changes to the blood alcohol content for consistency throughout the policy.</p> <p>Councilmember K. Peterson asked the Council to consider potential future changes for legislation regarding medicinal marijuana.</p>
Approval of Minutes	<p>Councilmember K. Peterson moved to approve the minutes of the August 27, 2019 City Council Meeting. Councilmember Mitchell seconded the motion. Councilmember’s Mitchell, Stanton, Patterson, K Peterson and M. Peterson voted in favor of the motion.</p>
Accounts Payable	<p>Councilmember Patterson moved to pay the bills. Councilmember K. Peterson seconded the motion. Councilmembers Mitchell, Stanton, K Peterson M. Petersen and Patterson voted in favor of the motion.</p>
Planning Commission Report	<p>Ms. Claussen reported on the September 3, 2019 Planning Commission meeting as recorded in the minutes.</p> <p>Ms. Claussen also reported the new Building Inspector Keith Ellis has reported for duty with Clinton City.</p>
City Manager	<ul style="list-style-type: none"> • Employee Luncheon – September 11 at 11:30 a.m. • Fall Clean Up is scheduled for Saturday, October 26.

Mayor Adams	<ul style="list-style-type: none"> Excused
Councilmember Patterson	<ul style="list-style-type: none"> Parks Board will meet on Wednesday, Sept. 18.
Councilmember K. Peterson	<ul style="list-style-type: none"> Thanked the Police for their efforts. Arts Council will host a dance on Friday, September 18. In October, they will host Cowboy Poetry A crack on 1075 W 1400 N needs to be repaired.
Councilmember M. Petersen	<ul style="list-style-type: none"> The trees that are being planted at the Cemetery look very nice. Questioned why a hydrant on 1300 N has a black bag on it. <p>Mr. Williams replied there is a conflict with secondary water with that hydrant so it has been abandoned. There is a hydrant directly across the street to serve the area.</p>
Councilmember Mitchell	<ul style="list-style-type: none"> Would like to see more solar speed signs added around the City to deter speeding.
Councilmember Stanton	<ul style="list-style-type: none"> Expressed appreciation to the Police Department for attending and working with the residents to help reduce crime. Please make sure street lights are maintained and replaced when necessary.
ADJOURNMENT	<p>Councilmember K. Peterson moved to adjourn. Councilmember Patterson seconded the motion. Councilmembers Mitchell, Patterson, Stanton, M. Petersen and K. Peterson voted in favor of the motion. The meeting adjourned at 8:01 p.m.</p>
<u>ACTION ITEMS</u>	<ul style="list-style-type: none"> Subdivision Ordinance – recommendation for concrete in the park strips along UDOT roads. (August 2016) – Planning Commission Review Bring back Chapter 4 of the Subdivision Ordinance regarding allowing a letter of credit for escrow and researching what surrounding jurisdictions allow (26-4-8). 6g(January 2017) Planning Commission Review Update Ordinance to eliminate pressurized sewer lines in the Clinton City streets on new residential development (January 2018). Create a facilities maintenance plan before the next budget cycle in FY 19-20 (May 2018). Pickle Ball Courts at Meadows Park (applying for grant in January) (Oct 2018). Add a City Policy that clarifies personal vehicle allowance usage. (July 2019). Remove river rock from the low maintenance material allowed for park strips in the ordinance (Aug 2019).

Dennis W. Cluff, Clinton City Recorder