



**CLINTON CITY COUNCIL MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

**MAYOR
L. Mitch Adams**

**CITY COUNCIL MEMBERS
Anna Stanton
Karen Peterson
Mike Petersen
Barbara Patterson
TJ Mitchell**

This meeting was conducted electronically

Date of Meeting	May 12, 2020	7:00 PM	Called to Order: 7:00 p.m.
Staff Present	City Manager Dennis Cluff, Community Development Director Valerie Claussen, Fire Chief Dave Olsen, Public Works Director Dave Williams, Josh Rhees, Dave Powers, Tim Vega, Treasurer Steve Hubbard and Lisa Titensor recorded the minutes.		
Citizens Present	There were none.		
Roll Call & Attendance	Mayor Adams, Councilmember Anna Stanton, Councilmember Karen Peterson, Councilmember TJ Mitchell, Councilmember Mike Petersen, Councilmember Barbara Patterson		
Public Input	There was no public input.		

A. EMPLOYEE OF THE MONTH FOR APRIL 2020 – CAROL WEBER

Petitioner	Dennis Cluff, Steve Hubbard
Discussion	<p>Treasurer Steve Hubbard reported Carol is one of the most valuable assets to the City’s operations as well as in the Treasurer Department. She began her career with Clinton in 1996. She has been serving in her current position as Accounts Payable Technician since July 2002. Carol is very accurate and makes sure the City is always current on its financial obligations. She is very hard-working and dependable, arriving early for her scheduled shifts and strategically scheduling her time off to coordinate with other office employees for adequate department coverage. She continues to provide assistance to the front counter efforts by taking payments and answering phone calls when needed. Additional duties as assigned are back-up to Amber in tracking the cell phone assignments and taking on a new assignment for tracking expenditures and missed revenue to prepare for upcoming reporting on COVID-19 reimbursements.</p> <p>An interesting fact is that when the “Employee of the Month” recognition was first initiated under the direction of Mayor DeMar Mitchell, Carol was the first employee to receive the honor.</p> <p>Mayor Adams recognized Carol and expressed appreciation for her good work.</p> <p>Carol expressed appreciation for the recognition and the efforts and support of the City Council and Management Staff.</p>

B. REQUEST FOR INCREASE IN CITY’S GARBAGE COLLECTION SERVICES RATE PER CAN FROM ROBINSON WASTE SERVICES

Petitioner	Steve Robinson, Dennis Cluff
Discussion	Mr. Cluff explained Robinson Waste Services, Inc (RWS) is entering their 3 rd year of a 5-year extension granted in May of 2017. Part of that agreement was to not have any

	<p>rate increases for the first 3 years, with the allowance for a potential rate increase entering the 4th year based on the CPI. The CPI has risen over 9% over these past 3 years. However, RWS is only requesting a 5% increase to begin July 1, 2020. If granted, this would increase the cost to the City from \$4.13 to \$4.34 for the 1st can and from \$1.93 to \$2.03 for the 2nd and/or additional cans.</p> <p>This potential increase in the cost of collections has been factored into the current Tentative Budget for FY 20-21. As previously discussed, no proposed increase in the citizen’s collection rate is currently planned. For the moment the increase in the collected can cost would be made up with the Solid Waste Fund balance. As the economy recovers staff recommends looking at this and other Enterprise Funds to determine if they may be in need of additional funds to cover operational costs.</p>
CONCLUSION	<p>Councilmember K. Peterson moved to grant a 5% can collection increase to Robinson Waste Services, Inc., modifying their contract with the City. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, Councilmember M. Petersen, aye; Councilmember Stanton, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye.</p>
C. PUBLIC HEARING 7:05 PM - TENTATIVE FY 2020-21 BUDGET ADOPTION	
Petitioner	Dennis Cluff
Discussion	<p>Mr. Cluff reported this is the public hearing to adopt the FY 20-21 Tentative Budget as discussed and approved at the April 28th City Council meeting. The recommended changes from that discussion have been made to the draft budget and adjustments to project funds to reflect current year and carryover work completion. Additionally a few typo and addition corrections were made in the budget detail reports. Pass through fee increases for County Animal Care/Control (\$0.15/mo) and County Dispatch (\$0.10/mo) are also part of the revenue structure for this new Fiscal Year in order to cover these added contractual costs.</p> <p>He proposed setting a public hearing for Tuesday June 23, 2020 at the regular City Council meeting to certify the new tax rate and adopt the Final FY 2020-21 budgets.</p> <p>Mayor Adams opened the public hearing at 7:15 p.m. and with no public comment, closed the public hearing at 7:17 p.m.</p>
CONCLUSION	<p>Councilmember Mitchell moved to adopt the Tentative Budget for FY 2020-21, and set a Public Hearing for adoption of the Final Budget/Tax Rate Certification for Tuesday June 23, 2020 at 7:05 PM. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, Councilmember M. Petersen, aye; Councilmember Stanton, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye.</p>
D. RESOLUTION 07-20, INTERLOCAL COOPERATION AGREEMENT WITH DAVIS COUNTY FOR DISPATCH SERVICES	
Petitioner	Dennis Cluff, Police Chief Chilson and Fire Chief Olsen
Discussion	<p>Mr. Cluff reported Davis County Communications Services provides the dispatch services for our Police and Fire. They are modifying their billing format to charge a fixed rate per Police Officer (\$2,426/yr) and continue on a per call basis for the Fire. A \$0.10/household per month increase is needed and budgeted in next fiscal year’s expense to cover this Dispatch Fee increase. The Agreement “term” is for one fiscal year, with cooperative agreed upon extensions not to exceed more than 50 years from July 1, 2017.</p>
CONCLUSION	<p>Councilmember K. Peterson moved to adopt Resolution 07-20, approving the Interlocal Agreement with Davis County for Dispatch Services. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, Councilmember M. Petersen, aye; Councilmember Stanton, aye;</p>

	Councilmember Mitchell, aye; Councilmember Patterson, aye.
E. FINAL ACCEPTANCE OF PUBLIC IMPROVEMENT FOR HARRISBURG ESTATES PH 5 (LOCATED AT APPROX. NORTH OF 800 N AND 2700 W)	
Petitioner	Valerie Claussen, Community Development, Dave Williams, Public Works
Discussion	Harrisburg Estates Phase 5 has completed the warranty period. The developer has requested Final Acceptance of the public improvements for this subdivision. Public Works has inspected the improvements and recommend the release of remaining funds held in escrow.
CONCLUSION	Councilmember Stanton moved to approve the final acceptance of Harrisburg Estates Phase 5 subdivision improvements and authorize the release of the remaining funds held in escrow. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, Councilmember M. Petersen, aye; Councilmember Stanton, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye.
Approval of Minutes	Councilmember K. Peterson moved to approve the minutes of the April 14, 2020 City Council Meeting. Councilmember Stanton seconded the motion. Councilmembers K. Peterson, Mitchell, M. Petersen, Stanton and Patterson voted in favor of the motion.
Accounts Payable	Councilmember M. Petersen moved to pay the bills and authorize the Mayor to sign on behalf of the Council. Councilmember Mitchell seconded the motion. Councilmembers K. Peterson, M. Petersen, Stanton, Mitchell and Patterson voted in favor of the motion.
Planning Commission Report	Ms. Claussen reported the May 5, 2020 Planning Commission meeting was cancelled.
City Manager	<ul style="list-style-type: none"> • Memorial Day is Monday, May 25. • The City Council agreed to cancel the May 26, 2020 City Council Meeting. • Shred Day is May 16, 10 am to 12 pm in the west parking lot.
Mayor Adams	<ul style="list-style-type: none"> • 1300 N Round-a-bout completion date is anticipated for mid June to the end of June; the delay is due to equipment shipping delays for DWCCC's portion. • 800 N grant money will fund the project to 2550 W, the rest of the project will be postponed to seek more funds to complete to 3000 W.
Councilmember Patterson	<ul style="list-style-type: none"> • Road closed sign on 1800 N and 1000 W going South is down.
Councilmember K. Peterson	<ul style="list-style-type: none"> • Received emails from residents requesting Utopia; asked to review the survey that will be sent to the residents. <p>Mayor Adams is concerned about sending the survey now, because the survey results may be skewed based on the current situation with Covid-19.</p> <ul style="list-style-type: none"> • Asked how long the intersection at 1300 N 2000 W will be closed. <p>Mr. Williams responded the project is replacing the water line; the project should be complete in the upcoming week.</p> <ul style="list-style-type: none"> • Would like the Council to consider holding the June meeting in person.
Councilmember M. Petersen	<ul style="list-style-type: none"> • Nothing at this time.
Councilmember Mitchell	<ul style="list-style-type: none"> • Nothing at this time.
Councilmember Stanton	<ul style="list-style-type: none"> • Nothing at this time.
ADJOURNMENT	Councilmember M. Petersen moved to adjourn. Councilmember K. Peterson seconded the motion. Councilmembers K. Peterson, Mitchell, Stanton, M. Petersen and Patterson voted in favor of the motion. The meeting adjourned at _ p.m.

<p><u>ACTION ITEMS</u></p>	<ul style="list-style-type: none">• Subdivision Ordinance – recommendation for concrete in the park strips along UDOT roads. (August 2016) – Planning Commission Review• Bring back Chapter 4 of the Subdivision Ordinance regarding allowing a letter of credit for escrow and researching what surrounding jurisdictions allow (26-4-8). 6g(January 2017) Planning Commission Review• Update Ordinance to eliminate pressurized sewer lines in the Clinton City streets on new residential development (January 2018).• Create a facilities maintenance plan before the next budget cycle in FY 19-20 (May 2018).• Remove river rock from the low maintenance material allowed for park strips in the ordinance (Aug 2019).
-----------------------------------	---

Dennis W. Cluff, Clinton City Recorder