



**CLINTON CITY COUNCIL MEETING MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

**MAYOR
Brandon Stanger**

**CITY COUNCIL MEMBERS
Anna Stanton
Barbara Patterson
TJ Mitchell
Marie Dougherty
Gary Tyler**

Date of Meeting	June 14, 2022	Called to Order: 7:00 PM
Staff Present	City Manager Dennis Cluff, Community Development Director Peter Matson, Police Chief Shawn Stoker, Public Works Director David Williams, Recreation Director Brooke Mitchell, Hannah Walker and Lisa Titensor recorded the minutes.	
Attendees	There were none.	
Invocation or Thought & Pledge of Allegiance	Councilmember Tyler	
Roll Call & Attendance	Councilmember Mitchell, Councilmember Patterson, Councilmember Stanton , Councilmember Tyler Mayor Stanger and Councilmember Dougherty were excused.	
Public Input	There were none.	

A. EMPLOYEE OF THE MONTH FOR MAY 2022 – HANNAH WALKER

Petitioner	Dennis Cluff, Recreation Director Brooke Mitchell
Discussion	<p>Recreation Director Brooke Mitchell introduced Hannah Walker as Employee of the Month for June 2022. She explained that Hannah joined the recreation team in November 2021 as a front desk receptionist and in March 2022 took on the roll of Events Specialist. Hannah puts together all of Recreation’s Special Events such as Club 55 (Seniors Lunches), Mayors Lunches, Easter Egg Bash, Turkey Bowl, Halloween Walk, Christmas Celebration and parts of Heritage Days.</p> <p>Hannah has been doing a fantastic job; she exhibits pride in her work and conducts herself in a professional and positive manner. While in the planning stages of events, Hannah thinks ahead and predicts potential opportunities and complications. Hannah considers her employees and managements points of view when making decisions about how to conduct events. Hannah has a sense of team work and cooperation within the recreation team. Hannah accurately and neatly prepares flyers and other forms of information for events. Hannah shares her knowledge, expertise and resources with other team members.</p> <p>Hannah has demonstrated the qualities and values of a Clinton City Employee and is well deserving of the Employee of the Month.</p> <p>The City Council expressed their appreciation to Hannah for the excellent work she does for Clinton City.</p>

B. 7:00 P.M.-PUBLIC HEARING - RESOLUTION 10-22, AMENDMENTS TO FY 21-22 BUDGET

Petitioner	Dennis Cluff
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<p>DISCUSSION</p>	<p>Mr. Cluff reported that this is the end of the fiscal year budget amendment. It is a requirement of the State of Utah.</p> <p>Attachment A includes a list of itemized amendments.</p> <p>Mayor Pro Tem Stanton opened the public hearing at 7:14 p.m. With no public comment, the public hearing was closed at 7:14 p.m.</p> <p>The Council expressed appreciation to Mr. Cluff for the great job he does on the Clinton City Budget.</p>
<p>CONCLUSION</p>	<p>Councilmember Mitchell moved to adopt Resolution 10-22, approving the amendments to the FY 21-22 Budget. Councilmember Tyler seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</p>
<p>C. PUBLIC HEARING - CLINTON CITY ZONING ORDINANCE AMENDMENT - PUBLIC NOTICE STANDARDS FOR ZONING ORDINANCE AMENDMENTS REGARDING PROPERTY ZONING, CONDITIONAL USE PERMITS AND NON RESIDENTIAL SITE PLAN AND ARCHITECTURAL APPROVAL</p>	
<p>Petitioner</p>	<p>Peter Matson, Community Development</p>
<p>Discussion</p>	<p>Community Development Director Matson explained this text amendment was discussed at the Planning Commission’s April 19, 2022 meeting and the public hearing was held by the Commission on May 31, 2022.</p> <p>PROPOSED CHANGES</p> <ol style="list-style-type: none"> (1) The proposed draft Ordinance and text amendment is included as Attachment B. (2) Language is added to clarify that public hearings shall be in accordance with Utah State law. (3) Zoning Ordinance text amendments will no longer be sent to the newspaper for publication. At least 10 calendar days prior to the public hearing, notice of the time and place of such hearings shall be posted on the City’s webpage and on the Utah Public Notice webpage. (4) Applications for changes to property zoning will no longer be sent to the newspaper for publication. At least 10 calendar days prior to the public hearing, notice of the time and place of such hearings shall be posted on the City’s webpage and on the Utah Public Notice webpage. (5) Applications for non-residential site plans and architectural approval will no longer be sent to the newspaper for publication. At least 10 calendar days prior to the public hearing, notice of the time and place of such hearings shall be posted on the City’s webpage and on the Utah Public Notice webpage. (6) Notification requirements for conditional use permits no longer include the newspaper publication. The lead time on notifications is changed from seven (7) to 10 days to be consistent with the other public hearing notifications. (7) Public notice signs will still be posted on property proposed for a zone change, site plan review and conditional use permit at least 10 calendar days prior to the public hearing. <p>Mayor Pro Tem Stanton opened the public hearing at 7:19 p.m. and with no public present to comment, closed the public hearing.</p>

CONCLUSION	Councilmember Tyler moved adopt Ordinance 22-04Z amending Chapter 1 and Chapter 5 of the Zoning Ordinance regarding public notice requirements for public hearings. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.
Approval of Minutes	Councilmember Mitchell moved to approve the minutes of the May 24, 2022 CC Meeting; May 24, 2022 CC Work Session; May 31, 2022 CC/PC Work Session. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.
Accounts Payable	Councilmember Patterson moved to pay the bills. Councilmember Tyler seconded the motion. Voting by roll call is as follows: Councilmember Mitchell, aye; Councilmember Patterson, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.
Planning Commission Report	<ul style="list-style-type: none"> • The Planning Commission will meet on June 21, 2022
City Manager	<ul style="list-style-type: none"> • Juneteenth Holiday will be observed on Monday, June 20, 2022 and the City Offices will be closed. • A Special Meeting will be held on Wednesday, June 22, 2022 for FY 2022-23 Final Budget Adoption. • The HAFB Air Show will be held June 25 & 26, 2022.
Staff Reports	<p>Public Works Director David Williams reported PW Crews are busy doing maintenance for the City. Chip Seal and Slurry Seal projects are getting underway. He is working with UDOT Design Teams for 1800 North and 2000 West improvements planned for 2023.</p> <p>Recreation Director Brooke Mitchell reported that Baseball will conclude this week. The Recreation Summer Programs are doing well. Plans for Heritage Days are well under way; it is only 3 weeks away.</p> <p>Police Chief Shawn Stoker reported the Police Department would like to continue its focus on training. An additional 16 hours is now required. All of the Clinton Officers have exceeded these requirements.</p>
Councilmember Dougherty	<ul style="list-style-type: none"> • Excused
Councilmember Patterson	<ul style="list-style-type: none"> • The Parks Board will meet at 7 p.m. on Wednesday, June 15. • The Senior Luncheon will be Wednesday, June 15 at 12 noon.
Councilmember Mitchell	<ul style="list-style-type: none"> • Nothing at this time.
Councilmember Stanton	<ul style="list-style-type: none"> • Nothing at this time.
Councilmember Tyler	<ul style="list-style-type: none"> • Nothing at this time.
Mayor Stanger	<ul style="list-style-type: none"> • Excused
ADJOURNMENT	Councilmember Patterson moved to adjourn. Councilmember Mitchell seconded the motion. Councilmembers Patterson, Mitchell, Stanton and Tyler voted in favor of the motion. The meeting adjourned at 7:31 p.m.

Lisa Titensor, Clinton City Recorder

ATTACHMENT A

COUNCIL BUDGET AMENDMENTS-June 14, 2022						
<u>Item</u>	<u>Dept</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u>	<u>Comments</u>
<u>GENERAL FUND REVENUES</u>						
10-3870	Revenue	Gen Fund Balance	778850		813850	GF expenses and transfer to #38 fund
		GF Revenue TOTAL	778850			
<u>GENERAL FUND EXPENSES</u>						
10-4143	Council	Youth Council	2160		8580	extra costs of conference, some offset by youth fees
10-4147	Council	Special Dept Supplies/Projects	4300		16560	extra conference costs, notices, meetings, equipment
10-5037	Elections	Professional Services	3400		36850	extra cost of notifications and election services
10-5237	Comm Dev	Professional Services	22400		40900	extra cost of months of contracting out services
10-5411	Police	Salaries	60000		1465260	raises and extra manpower
10-5415	Police	Overtime	24000		80620	extra coverage
10-5674	Ambulance	Equipment	10000		20140	extra costs
10-5811	Cross Guards	Salaries	3200		59240	extra costs
10-5913	DUI	Equipment	3820		17420	extra costs
10-6112	Streets	Temps	7000		32500	extra costs
10-6141	Streets	Street Signs	16000		27500	added cross walk lights and improvements
10-6411	Parks	Salaries	12570		153360	added manoiwer
106963	Rec Programs	Youth Sports	10000		145500	added costs
10-8025	Transfers	Trans to Capital Const #38	600000		600000	funds transferred to stay under carryover limits
		GF Expense TOTAL	778850			
<u>MOTOR POOL-REVENUE</u>						
41-3720	Motor Pool	Unappropriated Balance	37000		624860	Previous year vehicle purchase & gas price increases
		TOTAL	37000			
<u>MOTOR POOL-EXPENSE</u>						
41-4029	Motor Pool	Gasoline	37000		179450	Price increases
		TOTAL	37000			
<u>WATER FUND-REVENUE</u>						
51-3710	Water	Water Use Fees	12400		1959270	Added water use customer fees
		TOTAL	12400			
<u>WATER FUND-EXPENSE</u>						
51-4013	Water	Benefits	12400		169327	Extra costs
		TOTAL	12400			
<u>SEWER FUND-REVENUE</u>						
52-3732	Sewer	Sewer Service Fee	9000		2292261	Increased Service Fee receipts
		TOTAL	9000			
<u>SEWER FUND-EXPENSE</u>						
52-4053	Sewer	Depreciation	9000		129003	added depreciation costs
		TOTAL	9000			
<u>STORMDRAIN FUND-REVENUE</u>						
53-3370	Storm	Fund Balance	7200		169976	added expense
		TOTAL	7200			
<u>STORMDRAIN FUND-EXPENSE</u>						
53-4011	Storm	Salaries	7200		96079	added expense
		TOTAL	7200			
<u>SOLID WASTE FUND</u>						
54-3731	Garbage	Collection Fees	63650		1800349	Additional collection fee revenue
54-3370	Garbage	Fund Balance	12000		42585	added expense
		TOTAL	75650			
<u>SOLID WASTE FUND</u>						
54-4039	Garbage	Dump Fees	35200		864380	extra costs
54-4042	Garbage	Collection	40450		457310	extra costs
		TOTAL	75650			
<u>#38 - CAP IMPROVE PROJECTS FUND REVENUE</u>						
38-3320	Cap Projects	Transfer from Gen Fund	600000		600000	funds transferred to stay under carryover limits
		TOTAL	600000			
<u>#38 - CAP IMPROVE PROJECTS FUND EXPENSE</u>						
38-4073	Cap Projects	Improvements/Reserve	600000		6026364	funds transferred to stay under carryover limits
		TOTAL	600000			

ORDINANCE NO. 22-04Z

ZONING TEXT CHANGE

AN ORDINANCE AMENDING CHAPTER 1 OF THE CLINTON CITY ZONING ORDINANCE REGARDING PUBLIC HEARING NOTICE.

- WHEREAS,** Clinton City has established an ordinance regulating zoning within the City; and
- WHEREAS,** Clinton City desires to update the zoning ordinance to be consistent with state law regarding public notice requirements; and
- WHEREAS,** The Clinton City Planning Commission and City Council has convened public hearings and has determined that changes are needed in this ordinance to promote the health, safety, and general welfare of the citizens;
- NOW THEREFORE,** BE IT ORDAINED BY THE CITY COUNCIL OF CLINTON CITY, DAVIS COUNTY, STATE OF UTAH:
- BY MOTION** The Clinton City Council voted to adopt this Ordinance.

SECTION 1. Enactment

Chapter 1 *Administration and Permits* shall be amended as described below:

28-1-4 Public Hearings.

Public hearings that are required by this ordinance shall be accomplished as outlined herewith and in accordance with State law.

(1) Amendments to the Zoning Ordinance. At least ~~fifteen-ten (15-10)~~ calendar days notice of the time and place of such hearing shall be ~~published in a newspaper of general circulation in the municipality~~ posted on the Clinton City webpage and the Utah Public Notice webpage.

(2) Application for Changes to Property Zoning. At least ~~fifteen-ten (15-10)~~ calendar days notice of the time and place of such hearing shall be ~~published in a newspaper of general circulation in the municipality~~ posted on the Clinton City webpage and the Utah Public Notice webpage. Additionally, at least ten (10) calendar days prior to said hearing, a two (2) foot by two (2) foot sign shall be placed on the subject property which, in contrasting letters announces a public hearing, a phone number at the city offices where additional information may be obtained, and a copy of the public hearing. Lettering will be of contrasting color to the background and "Public Notice" will be three (3) inches tall, the phone number will be one and one-half (1 ½) inch tall letters. The copy of the public notice will be type written on an 8 ½" x 11" piece of paper contained in a weather resistant, transparent cover. A minimum of one (1) sign shall be placed on each frontage of the subject property.

(3) Application for Conditional Uses. The Planning Commission shall call a Public Hearing on any Conditional Use request. Notice of such Public Hearing shall be ~~published in a newspaper of general circulation in the municipality~~ posted on the Clinton City Webpage and the Utah Public Notice Webpage at least ~~seven (7)~~ ten (10) calendar days prior to said public hearing. Notification of such review shall be sent to the applicant and all property owners within a 300-foot radius of the property under review. Said notification shall not be less than ~~seven (7)~~ ten (10) days prior to the Conditional Use application and input from said parties. Additionally, a sign, as outlined in Subsection 2 above, shall be placed on the property.

(4) Application for Non- Residential Site Plan and Architectural Approval. Uses proposed requiring a site plan review outlined in section 3.10 and 18.5 of this ordinance. At least ~~fifteen-ten (15-10)~~ calendar days notice of the time and place of such hearing shall be ~~published in a newspaper of general circulation in the municipality~~ posted on the Clinton City webpage and the Utah Public Notice webpage. Additionally, a sign, as outlined in Subsection 2 above, shall be placed on the property.

(5) Tabled or Continued Hearings. When a public hearing or action as a result of a public hearing required by the Planning Commission or City Council is tabled or continued to another meeting the Commission or Council will stipulate a date when the item will be re-addressed. Public Notice of pending action shall be all that is required until final action is taken by the Planning Commission or Council as necessary as long as the hearing is opened to the public and the Commission or Council tables or continues to another meeting.

Chapter 5 Conditional Uses shall be amended as described below:

28-5-3 Review Procedure.

- (1) Application for a Conditional Use Permit shall be made to the Planning Commission.
- (2) Detailed location, site and building plans shall accompany the complete application forms provided by the City.
- (3) The application together with all pertinent information shall be considered by the Planning Commission at its next regularly scheduled meeting.
- (4) The Planning commission shall call a Public Hearing on any Conditional Use request in accordance with the requirements of Section 1.04.3 20, 88 of this Title.
- (5) Notification of such review shall be sent to the applicant and all property owners within a 300-foot radius of the property under review. The notification shall not be less than ~~seven (7)~~ten (10) calendar days prior to the Conditional Use application review, giving concerned parties adequate notice of the request to allow participation and input from all parties. Additionally, a sign, as outlined in Section 28-1-4 of this Title, shall be placed on the property.

SECTION 2. Planning Commission Action

Reviewed in a public hearing the 31th day of May 2022, by the Clinton City Planning Commission and recommended for approval through a motion passed by a majority of the members of the Commission based upon the following findings.

For Favorable Action (Adoption):

- Proposed changes do not adversely affect the effectiveness of the Ordinance and are consistent with the intent of the General Plan.

SECTION 3. Severability. In the event that any provision of this Ordinance is declared invalid for any reason, the remaining provisions shall remain in effect.

SECTION 4. Effective date. This ordinance shall be recorded and become effective upon the date of posting indicated below.

PASSED AND ORDERED RECORDED AND POSTED by the Council of Clinton City, Utah, this 14th day of June, 2022.

May 16, 2022
NOTICE PUBLISHED

ANNA STANTON
MAYOR PRO TEM

ATTEST:

LISA TITENSOR
CITY RECORDER

Posted: June 15, 2022