



**CLINTON CITY COUNCIL MEETING MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

**MAYOR
Brandon Stanger**

**CITY COUNCIL MEMBERS
Anna Stanton
Barbara Patterson
TJ Mitchell
Marie Dougherty
Gary Tyler**

Date of Meeting	February 8, 2022	Called to Order: 7:00 PM
Staff Present	City Manager Dennis Cluff, Community Development Director Peter Matson, Police Chief Shawn Stoker, Public Works Assistant Director Kasey Jensen, Building Official Christian Stucki, Recreation Director Brooke Mitchell and Lisa Titensor recorded the minutes.	
Attendees	Dereck Bauer, Stucki Family, Bryce Wilcox	
Invocation or Thought	Councilmember Gary Tyler	
Pledge of Allegiance	Canyon Stucki	
	Introduction of new Building Official Christian Stucki	
Roll Call & Attendance	Mayor Stanger, Councilmember Dougherty, Councilmember Mitchell, Councilmember Patterson, Councilmember Stanton, Councilmember Tyler	
Public Input	There was none.	
A. EMPLOYEE OF THE MONTH FOR JANUARY 2022 – GWEN HANSEN		
Petitioner	Dennis Cluff, Steve Hubbard	
Discussion	<p>Treasurer Steve Hubbard introduced Gwen Hansen as Employee of the Month for January 2022. He reported she is the part-time Receptionist at the Utilities front counter. She began working for Clinton in May 2013. She is one of the first employees residents or visitors may meet for questions, directions, new resident signups, or, financial transactions. Gwen also assists in the scheduling and calendaring functions of the department.</p> <p>She is a valuable resource when it comes to absentee coverage. As with most organizations, the Utilities Department occasionally experiences this challenge; Gwen has always been a solid resource of support by rescheduling her plans to come in and even volunteers to arrive at a moment's notice to help cover an urgent situation. Additionally, she always arrives early and extends a shift, as needed.</p> <p>In one of her efforts to improve operations, she has approached a unique way to organize checks in the daily deposit, which prevents problems with the bank's check scanner missing smaller-sized checks that sometimes get stuck between larger ones.</p> <p>Although part-time, she is a valuable and important part of the team. As a loyal employee of the City, she demonstrates integrity and excellence in her work.</p> <p>The Council expressed their appreciation for Gwen's dedication and good work. They presented her an award in recognition.</p>	

B. SURPLUS VEHICLES AND EQUIPMENT	
Petitioner	Dennis Cluff, Dave Williams, Kasey Jensen
Discussion	<p>Mr. Cluff explained Clinton has had a good re-sale response using TNT Auction’s services in the past. The following vehicles and equipment have been replaced and are available to be auctioned off:</p> <p>Streets-----1999 International truck, sander & plow; Streets-----2006 F550 Truck, sander & plow; Public Works----2005 Chevy Truck; Police-----2012 Dodge; Parks-----2001 F150 Truck; Parks-----2005 F350 Truck; Parks-----2008 Dodge Truck; Parks-----2003 Gator.</p>
CONCLUSION	<p>Councilmember Patterson moved to declare the listed items as surplus and authorize the City Manager to offer them for sale using the TNT Auction in SLC. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</p>
C. SEWER LINING CONTINUATION ON 2000 WEST – BID AWARD	
Petitioner	Dennis Cluff, Dave Williams, Bryce Wilcox
Discussion	<p>Assistant Public Works Director Kasey Jensen explained that staff has been installing a new liner on the sewer pipes in 2000 West over the last two years and have bid out the next phase of the lining project. The sewer pipes on 2000 West are 8 inch diameter, 4 feet long concrete pipes that went in when the sewer system was originally constructed in the late 1960’s. It is time to rehabilitate these 50 year old pipes and the intent is to complete this project prior to the construction of UDOT’s 2000 West project which is anticipated in 2023. The cost and inconvenience to dig up and replace the pipes is substantial, so Clinton has been using a fiber glass liner that is installed inside the existing concrete pipe. This system has worked great for Clinton as well as other municipalities. The fiber glass liner hardens to form a new pipe inside the old one, and is strong enough to support itself even if the existing concrete pipe weren’t there.</p> <p>Staff has been working to line the pipe along 2000 West from 800 North to 2050 North. Two sections have been completed so far. This will be Phase 3 of the project as shown on the map included with the staff report. It includes the 1800 North intersection, going east, west, and south approximately 800 feet.</p> <p>There are only 4 companies known that do this type of work, two located in Utah and two located in Colorado. All four companies were invited to bid on this project; two bids were received. The bid tabulation is as follows:</p>

**Clinton City Corporation
2000 West Sewer Lining Phase 3
BID TABULATION**

Item	Description	Unit	Quantity	C & L WATER SOLUT.		WHITAKER CONST.	
				Unit Price	Total	Unit Price	Total
1	Mobilization	LS	1	\$8,589.00	\$8,589.00	\$30,000.00	\$30,000.00
2	Traffic Control	LS	1	\$8,866.00	\$8,866.00	\$35,000.00	\$35,000.00
3	Bypass Sewage Pumping	EA	1	\$785.00	\$785.00	\$75,000.00	\$75,000.00
4	8" CIPP Rehabilitation	LF	2652	\$42.00	\$111,384.00	\$57.00	\$151,164.00
5	Lateral Reinstatement	EA	5	\$2,401.00	\$12,005.00	\$1,800.00	\$9,000.00
6	Verify Abandoned Lateral	EA	2	\$399.00	\$798.00	\$550.00	\$1,100.00
Total =					\$142,427.00	Total = \$301,264.00	

Public Works has been budgeting \$150,000 per year for sewer lining from the Sewer Enterprise Account 52-4073.

Due to the limited number of contractors that do this work; a clause has been included in the bid that this contract can be extended each year to include future phases for up to 5 years. This will be at the city’s discretion and future phases would be added as a change order, with pricing renegotiated. The \$150,000 we have budgeted is a relatively small amount. Adding an extension clause will help with procurement for future phases.

The sewer lining projects will be ongoing for years to come. There is one more phase on 2000 West to complete the area for the upcoming UDOT project. After 2000 West from 1800 North to 800 North is complete, lining the sewer on 1800 North will begin to be ahead of the future widening of the 1800 North.

CONCLUSION
Councilmember Stanton moved to approve the low bid for this phase of Sewer Lining on 2000 West for C&L Water Solutions at \$142,427.00.
Councilmember Dougherty seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.

D. SEWER RECONSTRUCTION ON 2600 WEST – BID AWARD

Petitioner Dennis Cluff, Dave Williams, Bryce Wilcox

Discussion
 The 2600 North sewer line from 800 North to 1000 North has been a maintenance issue for Public Works. 2600 North is a narrow asphalt road with no curb and gutter. The connection of the Monarch Meadows subdivision has made 2600 West a much more heavily travelled roadway and it needs to be widened to safely accommodate the traffic and pedestrians. Staff is proposing to fix the sewer line before the road reconstruction which is anticipated for summer 2023.
 The roadway slopes toward 1000 N but the sewer slopes towards 800 North. When the subdivision was built, 800 north was the only place for the sewer to go. With the street and sewer sloping opposite directions it makes the sewer extremely shallow on the north end, approximately 18” deep. The home owners have had many issues with the shallow line. With the construction of the Monarchs Meadows Subdivision, a sewer line was extended on 2600 West to the existing roadway. This project will allow the replacement of the existing sewer line and slope it north rather than south. The project location is identified on the map which is attached to the staff report.

2600 West Sewer Replacement

BID TABULATION

Item	Description	Unit	Quantity	Slippery Rock		CT Davis Excavation		Thurgood Excavating		
				Unit Price	Total	Unit Price	Total	Unit Price	Total	
1	Mobilization	LS	1	\$3,500.00	\$3,500.00	\$20,000.00	\$20,000.00	\$4,000.00	\$4,000.00	
2	Traffic Control	LS	1	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$13,550.00	\$13,550.00	
3	Storm Water Pollution Prevention Plan	LS	1	\$500.00	\$500.00	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	
4	Remove Asphalt	SY	530	\$7.41	\$3,927.30	\$2.95	\$1,563.50	\$18.50	\$9,805.00	
5	Remove Existing Sewer Pipe	LF	945	\$5.75	\$5,433.75	\$2.00	\$1,890.00	\$16.00	\$15,120.00	
6	Remove Sewer Manhole	EA	3	\$700.00	\$2,100.00	\$1,130.00	\$3,390.00	\$1,000.00	\$3,000.00	
7	Install 4' Sewer Manhole	EA	3	\$3,200.00	\$9,600.00	\$6,245.00	\$18,735.00	\$3,950.00	\$11,850.00	
8	Install 8" PVC Sewer Main	LF	945	\$56.93	\$53,798.85	\$80.55	\$76,119.75	\$73.00	\$68,985.00	
9	Connect Sewer Main to Existing Manhole	EA	1	\$2,000.00	\$2,000.00	\$5,005.00	\$5,005.00	\$1,000.00	\$1,000.00	
10	Pipe Foundation Material	TON	420	\$23.43	\$9,840.60	\$21.76	\$9,139.20	\$32.75	\$13,755.00	
11	Imported Backfill Material *Estimated at 40% of trench section	TON	1510	\$14.50	\$21,895.00	\$15.00	\$22,650.00	\$22.00	\$33,220.00	
12	Connect Existing Sewer Lateral (near home)	EA	1	\$3,481.00	\$3,481.00	\$4,548.00	\$4,548.00	\$5,150.00	\$5,150.00	
13	Connect Existing Sewer Lateral (near ROW)	EA	9	\$1,304.59	\$11,741.31	\$1,589.00	\$14,301.00	\$3,000.00	\$27,000.00	
14	Connect Existing Sewer Lateral (near existing sewer pipe)	EA	5	\$900.00	\$4,500.00	\$988.00	\$4,940.00	\$1,800.00	\$9,000.00	
Total =						\$134,317.81	Total =	\$189,781.45	Total =	\$219,935.00

\$229,200 is budgeted for the 2600 West sewer project from the Sewer Enterprise Account 52-4073. A portion of the budgeted amount is for the asphalt above the sewer trench. The roadway will be reconstructed under a separate contract.

CONCLUSION

Councilmember Mitchell moved to approve the Sewer Line Reconstruction on 2600 West to the low bidder Slippery Rock Construction for \$134,317.81. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.

E. RESOLUTION 04-22, HILL AIR FORCE BASE COMPATIBLE USE PLAN

Petitioner

Dennis Cluff

Discussion

Mr. Cluff explained the CUP was undertaken by HAFB consultants in conjunction with input from cities neighboring the Base with the intent of reducing growth conflicts with the Base's prime purposes. Mostly it deals with potential land use issues and growth in cities close to the Base. Clinton is not adjacent to HAFB but is within the general influence area of it. The CUP is not a set of enforceable actions but rather contains a number of strategy recommendations. It also sets up an ongoing CUP Implementation Coordination Committee with representatives from all the surrounding cities.

CONCLUSION	Councilmember Tyler moved to adopt Resolution 04-22 endorsing the HAFB Compatible Use Plan. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.
F. RESOLUTION 05-22, HILL AIR FORCE BASE CUP IMPLEMENTATION COORDINATION COMMITTEE	
Petitioner	Dennis Cluff
Discussion	Mr. Cluff then explained that as discussed in the previous agenda item, the Compatible Use Plan (CUP) for HAFB is set up to have a Implementation Coordination Committee to assist in the oversight and coordination of the CUP. Each participating entity is offered a seat on the Committee. Since this Plan mostly deals with planning, zoning and building issues, the City's Community Development Director, Peter Matson, is recommended to be the designated City representative.
CONCLUSION	Councilmember Dougherty moved to adopt Resolution 05-22 endorsing the establishment of an Implementation Coordination Committee for the HAFB Compatible Use Plan and appointing Peter Matson as the representative from Clinton to the Committee. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.
Approval of Minutes	Councilmember Patterson moved to approve the January 25, 2022 City Council Meeting minutes. Councilmember Tyler seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.
Accounts Payable	Councilmember Stanton moved to pay the bills. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.
Planning Commission Report	<ul style="list-style-type: none"> • Planning Commission Chair Dereck Bauer reported the February 1, 2022 Planning Commission meeting was cancelled.
City Manager	<ul style="list-style-type: none"> • Reported Clinton City will observe the President's Day Holiday on February 21, 2022 and the City Offices will be closed.
Staff Reports	<p>Recreation Director Brooke Mitchell reported</p> <ul style="list-style-type: none"> • The Recreation Department is working on a rental use policy for the community building. • Heritage Days plans are in full swing. The Recreation Dept. and Police Dept. are working together to propose a new parade route. • Heritage Days Breakfast attendance has been declining. She asked the Council to consider some new options that will be presented at a later date. • More information about Youth Football will be coming forward. <p>Community Development Director Peter Matson reported on the activities of the Community Development Department.</p>
Councilmember Dougherty	<ul style="list-style-type: none"> • Is attending the Legislative Policy Meetings on Mondays and gave a brief update on a proposed bill regarding secondary water metering.
Councilmember Patterson	<ul style="list-style-type: none"> • The Parks Board will meet on February 16, 2022 at 7:00 p.m. • The Parks Board would like to attend the next CC Meeting.
Councilmember Mitchell	<ul style="list-style-type: none"> • Nothing at this time.
Councilmember Stanton	<ul style="list-style-type: none"> • Nothing at this time.

Councilmember Tyler	<ul style="list-style-type: none"> • Nothing at this time.
Mayor Stanger	<ul style="list-style-type: none"> • Wasatch Integrated Waste update. • Would like the City Council to review City Code regarding Park Strips. • Attended the Clearfield High School Mindful Center • Attended training with the Fire Department and continues to be impressed with Clinton’s great employees.
ADJOURNMENT	<p>Councilmember Stanton moved to adjourn. Councilmember Dougherty seconded the motion. Councilmembers Dougherty, Patterson, Mitchell, Stanton and Tyler voted in favor of the motion. The meeting adjourned at 7:53 p.m.</p>
<u>ACTION ITEMS</u>	<ul style="list-style-type: none"> • Annexation area – green belt • Plaque at the pickleball courts for anonymous donor. (July 2021) • Subdivision Ordinance – recommendation for concrete in the park strips along UDOT roads. (August 2016) – Planning Commission Review • Bring back Chapter 4 of the Subdivision Ordinance regarding allowing a letter of credit for escrow and researching what surrounding jurisdictions allow (26-4-8). 6g(January 2017) Planning Commission Review • Update Ordinance to eliminate pressurized sewer lines in the Clinton City streets on new residential development (January 2018). • Create a facilities maintenance plan before the next budget cycle in FY 19-20 (May 2018). • Remove river rock from the low maintenance material allowed for park strips in the ordinance (Aug 2019).

Lisa Titensor, Clinton City Recorder