



CLINTON CITY COUNCIL AGENDA

2267 N 1500 W Clinton, UT 84015

This meeting may be attended electronically by one or more members.

January 14, 2020

Mayor

L. Mitch Adams

City Council

TJ Mitchell

Barbara Patterson

Mike Petersen

Karen Peterson

Anna Stanton

I. REGULAR SESSION – 7:00 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Invocation or Thought
4. Roll Call

II. PUBLIC INPUT

1. Verbal Requests and Communications from the Audience.

Any public member desiring to address the Council shall, prior to the meeting, sign the “list to present” with the Clerk of the Council. They will be allowed up to three minutes to make their presentation. Please send requests to dcluff@clintoncity.com or call 801-614-0700. (The Council cannot take action on items not advertised according Utah State Code.)

III. BUSINESS

- A. Employee of the Month for December 2019 – Colten Pett
- B. Department Head of the Fourth Quarter for 2019 – Community Development Director Valerie Claussen
- C. Project Award-1300 N/1000 W Round-a-bout Replacement
- D. **7:00 P.M.-Public Hearing** - Resolution #02-20, Amendments to FY 19-20 Budget
- E. City Council Assignments for 2020
- F. Park Tables Purchase
- G. Annual Open And Public Meetings Training Video Presentation

IV. OTHER BUSINESS

- a. Approval of Minutes: Dec 10, 2019 CC Meeting and Jan 6, 2020 Special CC Meeting
- b. Approval of Accounts Payable
- c. Planning Commission Report
- d. City Manager’s Report
- e. Mayor’s Report
- f. Council Reports on Areas of Responsibility
- g. Action Item Review

V. ADJOURN

Dennis W. Cluff

DENNIS W. CLUFFCITY RECORDER

If you attend this meeting and, due to a disability, will need assistance in understanding or participating therein, please notify the City at least eight hours prior to the meeting and we will seek to provide assistance. The order of agenda items may be changed or times accelerated as time permits with the exception of public hearings.

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: Employee of the Month for December 2019 – Colten Pett	AGENDA ITEM: A
PETITIONER: Dennis Cluff, David Williams Acting Director	MEETING DATE: January 14, 2020
RECOMMENDATION: That the Council recognize Colten Pett as Employee of the Month for December 2019.	ROLL CALL VOTE: NO
FISCAL IMPACT:	
<p>BACKGROUND:</p> <p>Colten Pett has been with the Parks Department since 2012, starting as a seasonal employee. In July 2016 Colten accepted a Full Time position in the Parks Department. Since then he has not disappointed us. Colten’s attention to detail and wanting to learn all the aspects of the department is very impressive. He is always willing to help others on the crew as well as other departments in Public Works. He gets along well with his co-workers and treats the public with dignity and respect. He is always willing to come in for extra assignments, and has a good attitude in all that he does. He is very diligent and in gaining all the education he can. This past year Colten successfully completed the Play Ground Safety Inspector exam, as well as the Certified Arborist exam. I feel we are a better department for having Colten on the crew.</p> <p>I proudly recommend Colten as the employee of the month for December 2019.</p>	

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: Dept Head of the 4 th Quarter of 2019 – Valerie Claussen	AGENDA ITEM: B
PETITIONER: Dennis Cluff	MEETING DATE: January 14, 2020
RECOMMENDATION: That Council recognize Valerie Claussen as the Dept Head of the 4 th Quarter of 2019	ROLL CALL VOTE: NO
FISCAL IMPACT:	
<p>BACKGROUND: Valerie is the Community Development Director. She has been with the City for about 1½ years. Due to her background and experience she has been able to quickly step into this position and competently move forward with the multiple tasks and issues that have come before her. Valerie had some pre-existing staff issues awaiting her which though difficult she has been up to the task of dealing with.</p> <p>Valerie has shown her expertise in planning/zoning matters as is exemplified with the recent Housing Element revision for the City’s General Plan. Almost daily, she and her department staff provide assistance to citizens, businesses and developers in helping them navigate through the maze of planning and zoning requirements. She and her staff do an excellent job.</p> <p>We are glad to have Valerie working with us at the City and are pleased to recognize her as the Department Head of the 4th Quarter of 2019.</p>	
ATTACHMENTS:	

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: Project Award-1300 N/1000 W Round-a-bout Replacement	AGENDA ITEM: C
PETITIONER: Dennis Cluff, David Williams	MEETING DATE: January 14, 2020
RECOMMENDATION: That Council award the project to ????	ROLL CALL VOTE: NO
FISCAL IMPACT:	
BACKGROUND: <i>(the bidder and amount will be available at your January 14th meeting)</i> At your December 10 th meeting you awarded the underground utility work to Brinkerhoff as a change order to their current contract. However the above ground round-a-bout replacement/realignment bid was too high for our budget so you authorized staff to go out to general bid for this work. The bid opening is January 14 th , so results won't be available until your evening meeting. Staff will have some recommendations for you depending on the outcome of the bid.	
ATTACHMENTS:	

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: 7:00 P.M.- <u>Public Hearing</u> - Resolution #02-20, Amendments to FY 19-20 Budget	AGENDA ITEM: D
PETITIONER: Dennis Cluff	MEETING DATE: January 14, 2020
RECOMMENDATION: The Council adopt Resolution #02-20, Amendments to FY 19-20 Budget	ROLL CALL VOTE: YES
FISCAL IMPACT:	
<p>BACKGROUND</p> <p>This budget amendment includes amendments to the General Fund, Enterprise Funds and Special Projects Funds.</p> <p><u>General Fund Expenses:</u> Computer system/server upgrades; HAFB plan cost; Commercial plan review costs; Fire/Police antenna system; street light repairs; new street lights; new pedestrian and speed flasher signs; and Cemetery Columbarium and accessories.</p> <p><u>Enterprise Funds:</u> Sewer – City costs of sewer line by Tryxen Meadows (730 W & 2200 N); Storm Drain – Impact Fee carryover; added cost to FY 19-20 projects & carryover projects from FY 18-19</p> <p><u>Special Projects Funds:</u> Park Construction – Additional carryover from audit; Street/Roadway Projects – School grant funds (1500 W improvements) and carryover from audit; 800 North (2000 W to 3000 W) project – State Grant funds</p> <p>Additionally for your review is attached a new detail budget sheet showing a number of water line and street improvement costs in conjunction with the future well/reservoir site on 2200 North.</p>	
ATTACHMENTS: Resolution #02-19; Attachment “A” spread sheet; Fund #49 detailed budget	

RESOLUTION No. 02-20

A RESOLUTION AMENDING THE CITY BUDGET FOR ALL CITY FUNDS FOR FISCAL YEAR 2019-2020

WHEREAS, Clinton City has established the following funds: General Fund, Internal Service Fund, Enterprise Funds, Capital Projects Funds, Special Revenue and Projects Funds, RDA Fund and Cemetery Perpetual Care Fund; and,

WHEREAS, Section 10-6-128 of the Utah Code allows amendments to the budget for each of the above-listed funds; and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLINTON, DAVIS COUNTY, UTAH, THAT THE BUDGET IS HEREBY AMENDED AS SHOWN ON ATTACHMENT “A”, ATTACHED HERETO, FOR THE FISCAL YEAR 2019-2020, BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020.

Passed, adopted and ordered posted and recorded by the City Council of Clinton City, Utah, this the 14th day of January, 2020.

L. Mitch Adams, Mayor

Attest:

Dennis W. Cluff, City Manager/Recorder

Date Posted

COUNCIL BUDGET AMENDMENTS-Jan 14, 2020

Item	Dept	Description	Increase	Decrease	Balance	Comments
GENERAL FUND REVENUES						
10-3356	Revenue	Class "C"	20310		793940	Additional Class C tax funds
10-3832	Revenue	PARCS Donations	1500		10060	Add'l for Heritage Days
10-3870	Revenue	Gen Fund Reserve	147525		147525	Varied items
		GF Revenue TOTAL	169335			
GENERAL FUND EXPENSES						
10-4147	Council	Spec Dept Supplies	2015		13855	HAFB Compatible Use Plan-city portion
10-5125	City Bldgs	Equip Maint & Supply	9215		44520	Server equip/hard drive upgrades & license
10-5237	Comm Devel	Professional Services	4000		18525	Commercial Plan review cost increases
10-5474	Police	Equipment	22295		60838	18190=basement antenna + 4105 =lockers
10-5574	Fire	Equipment	4000		55274	4000=add'l gear dryer costs
10-6055	Pub Wks	Street Light Maint/Supplies	11000		30500	Extra repair/replace of lights/power issues
10-6074	Pub Wks	New Street Light Install	25000		25000	Install 6-8 new street lights in needed areas
10-6141	Streets	Signs	20310		37310	\$6800=ped flashers; \$13510 - 4 radar speed signs
10-6674	Cemetery	Equipment	70000		87800	Columbarium, equip & foundation/sidewalk
10-7166	Heritage Days	Misc Activities	1500		22010	1500 add'l from PARCS
		GF Expense TOTAL	169335			
SEWER FUND-REVENUE						
52-3720	Sewer	Unbudgeted fund balance	20100		135382	City portion of Tryxen Meadows sewer
		TOTAL	20100			
SEWER FUND-EXPENSE						
52-4073	Sewer	Improvements	20100		140100	City portion of Tryxen Meadows sewer
		TOTAL	20100			
STORM DRAIN FUND-REVENUE						
53-3370	Storm	SD Fund Balance	77826		220389	\$42826-FY 19-20 proj; \$35K FY 18-19 undone proj
53-3720	Storm	SD Impact Fee Carryover	286000		1036500	Additional Impact Fee carryover from audit
		TOTAL	363826			
STORM DRAIN FUND-EXPENSE						
53-4072	Storm	Impact Fee proj (contingency)	286000		1036500	Additional Impact Fee carryover from audit
53-4073	Storm	Improvements	77826		180326	\$42826-FY 19-20 proj; \$35K FY 18-19 undone proj
		TOTAL	363826			
#25 PARCS - 501(C)(3)- REVENUE						
25-3720	PARCS	Fund Balance	1500			Heritage Days donation designation
		TOTAL	1500			
#25 PARCS - 501(C)(3)- EXPENSE						
24-8013	PARCS	Gen Fund - Heritage Days	1500			Transfer to Gen Fund
		TOTAL	1500			
#34-PARK CONSTRUCTION PROJECTS-REVENUE						
34-3720	Park Constr	Additional fund carryover	54195		604420	additional carryover in fund-audit
		TOTAL	54195			
#34-PARK CONSTRUCTION PROJECTS-EXPENSES						
34-4073	Park Const	Improvements	54195		835370	additional carryover in fund-audit
		TOTAL	54195			
#37-SPECIAL STREET/ROADWAY PROJECTS-REVENUE						
37-3690	Str Projects	State Grant-safe school route	42300		42300	1500 W sidewalk,curb, gutter & asphalt
37-3720	Str Projects	Fund Balance carryover	47677		167677	additional carryover in fund-audit
		TOTAL	89977			
#37-SPECIAL STREET/ROADWAY PROJECTS-EXPENSES						
37-4073	Str Projects	Improvements	89977		919831	additional carryover in fund-audit & State grant \$
		TOTAL	89977			
#44 - 800 NORTH PROJECT- 2000 W to 3000 W - REVENUE						
44-3690	800 North	State Grant	640000		640000	Street reconstruction
		TOTAL	640000			
#44 - 800 NORTH PROJECT- 2000 W to 3000 W - EXPENSES						
44-4073	800 North	Improvements	500000		500000	Street reconstruction
44-4076	800 North	Engineering	140000		210000	
		TOTAL	640000			
#49-NEW WELL & RESERVOIR PROJECTS-REVENUE-(FOR VIEWING PURPOSES ONLY)						
49-3699	Str Projects	Total Revenue	424056		424056	additional carryover in fund-audit
		TOTAL	424056			
#49-NEW WELL & RESERVOIR PROJECTS-EXPENSE-(FOR VIEWING PURPOSES ONLY)						
49-4072	Str Projects	Improvements	424056		424056	additional carryover in fund-audit
		TOTAL	424056			

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: City Council Assignments for 2020	AGENDA ITEM: E
PETITIONER: Mayor Adams	MEETING DATE: January 14, 2020
RECOMMENDATION: That Council accept the assignments given by the Mayor and vote to ratify them.	ROLL CALL VOTE: NO
FISCAL IMPACT:	
BACKGROUND: The Mayor has the responsibility of making work area assignments to the City Council members, which must be ratified by the City Council to be effective. Mayor Adams has indicated he plans to maintain the Council's current assignments.	
ATTACHMENTS: Council Assignments	

Mayor L. Mitch Adams

Police Dept. Liaison
Member of Davis County Council of Governments
Wasatch Integrated Waste Management

Michael Petersen

Eagle Scout Liaison
Heritage Days Committee Member
Clinton City Citizen's Corps.

Karen M Peterson

Chamber of Commerce Representative
Davis County Trails Committee Liaison
Parade Coordinator (for Council)
Community Arts Board Liaison

TJ Mitchell

Heritage Days Committee Member
Public Works Liaison
HAFB Hazard Committee Member (RAB)

Barbara Patterson

Fire Department Liaison
Parks Committee Liaison
Heritage Days Committee Member

Anna Stanton

Sewer Board Member
Youth Council Liaison
Davis County School District Liaison
Mayor Pro-Tem

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: Park Tables Purchase	AGENDA ITEM: F
PETITIONER: Dennis W. Cluff, Zac Martinez	MEETING DATE: January 14, 2020
RECOMMENDATION: That Council consider awarding the bid to Big “T” Recreation for 28 premier site tables totaling \$17, 952.	ROLL CALL VOTE: NO
FISCAL IMPACT: Budgeted \$18,000	
BACKGROUND: New park tables for the bowery at Veteran’s Park are scheduled for this year’s park upgrade. Bids were received from: Big “T” Recreation, Draper, UT - 28 premier site tables @ \$629 each; Big “T” Recreation, Draper, UT - 17 athletic picnic tables @ 970 each; Superior Recreational Products, Carrollton, GA – 23 all aluminum picnic tables @ \$673.03 each	
ATTACHMENTS: bids	

QUOTE



Big T Recreation
 11618 S. State St #1602
 Draper, UT 84020
 801-572-0782
 taft@bigtrec.com

Date	Quote #
12/13/2019	11082
Exp. Date	
01/31/2020	

Shipping Address
Clinton City 2267 N 1500 W Clinton, UT 84015

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
	Premier Site Furniture			
Site Furnishings	8' Spruce Picnic Table Powder Coated Frame and Aluminum	27	629.00	16,983.00
Site Furnishings	8' ADA Spruce Picnic Table Powder Coated Frame and Aluminum	1	619.00	619.00
Freight	Freight	1	350.00	350.00
	Installation not included			
			SUBTOTAL	
			TAX	
			TOTAL	\$17,952.00

Accepted By

Accepted Date

Acceptance of this quote agrees to the terms and conditions set by Big T Recreation. Please contact us with any questions or concerns P: 801.572.0782, F: 801.216.3077 or E: taft@bigTrec.com or merit@bigTrec.com.

We thank you for your business.

QUOTE



Big T Recreation
11618 S. State St #1602
Draper, UT 84020
801-572-0782
taft@bigtrec.com

Date	Quote #
12/13/2019	11083
Exp. Date	
	01/31/2020

Shipping Address

Clinton City
2267 N 1500 W
Clinton, UT 84015

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
Site Furnishings	PW Athletic Picnic Tables 8' Aluminum Picnic Table Galvanized Frame and Anodized Aluminum Planks	16	970.00	15,520.00
Site Furnishings	8' ADA Aluminum Picnic Table Galvanized Frame and Anodized Aluminum Planks	1	983.00	983.00
Freight	Freight	1	1,421.00	1,421.00
	Installation not included			
			SUBTOTAL	
			TAX	
			TOTAL	\$17,924.00

Accepted By

Accepted Date

Acceptance of this quote agrees to the terms and conditions set by Big T Recreation. Please contact us with any questions or concerns P: 801.572.0782, F: 801.216.3077 or E: taft@bigTrec.com or merit@bigTrec.com.

We thank you for your business.



1050 Columbia Dr.
Carrollton, GA 30117

1.800.327.8774
superiorrecreation.com

QUO0194882

CREATED: 12/11/2019

EXPIRES: 1/10/2020

PROJECT NAME	NOTES
	Notify Before Delivery

BILL TO	SHIP TO	TERMS
Clinton City 1906 West 1800 North Clinton City UT 84015	Clinton City 2267 N 1500 W Clinton UT 84015	Prepaid

QTY	ITEM	UNIT PRICE	EXTENDED PRICE
23	T8ALP - 8ft All-Aluminum Picnic Table, 2x10 Seats, 2" Square Portable Frame	\$673.03	\$15,479.69
	NASPO ValuePoint Shelter Shade Site Amenities - NASPO Shelter Shade Site Amenities 10% discount	-10%	-\$1,547.97
1	Freight: Freight Out Billable and Handling - Freight: Freight Out Billable and Handling		\$3,482.28
Subtotal			\$17,414.00
Tax (0%)			\$0.00
Net Total			\$17,414.00

Thank you for the opportunity to quote your upcoming project! If you have any questions, please contact our Customer Service Department at 1.800.327.8774. Quotes do not include installation or safety surfacing unless otherwise noted. In the event of any inconsistencies in regards to terms, the terms stated on this quote shall control.

PREPARED BY: Faith Scott
Page 1 of 1

CLINTON CITY COUNCIL AGENDA ITEM

SUBJECT: Open And Public Meeting Video Presentation	AGENDA ITEM: G
PETITIONER: Dennis W. Cluff	MEETING DATE: January 14, 2020
RECOMMENDATION: That Council consider watch the short Open and Public Meeting Video prepared by the State Auditor's Office	ROLL CALL VOTE: NO
FISCAL IMPACT:	
BACKGROUND: This is about a 7 minute instructional video, https://www.youtube.com/watch?v=Pr966j67tq4 , provides the information of the do's and don't's for Open and Public meetings. This will suffice for the annual requirement to review the Open/Public Meetings laws.	
ATTACHMENTS:	



**CLINTON CITY COUNCIL MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

MAYOR
L. Mitch Adams

CITY COUNCIL MEMBERS
Anna Stanton
Karen Peterson
Mike Petersen
Barbara Patterson
TJ Mitchell

Date of Meeting	December 10, 2019	7:00 PM	Called to Order: 7:00 p.m.
Staff Present	City Manager Dennis Cluff, Community Development Director Valerie Claussen, Police Chief Bill Chilson, Lt. Shawn Stoker, Recreation Director Bruce Logan, Holly Nielson, Steve Hubbard, Amber Fowles, Ben Nielson, Dave Powers, Rich Brough, Scott Bredthauer and Lisa Titensor recorded the minutes.		
Citizens Present	Dereck Bauer, Christy Tippetts, Jonathan Perkins, Josh Williams, Elias, Cameran, Cooper, Nathan Shegrud		
Pledge of Allegiance	Councilmember Stanton		
Prayer or Thought	Landon Nielson gave a thought.		
Roll Call & Attendance	Councilmember M. Petersen was excused.		
Public Input	Dereck Bauer expressed concern that the trains that come through Clinton are stalled for too long on the tracks blocking traffic. He asked if the City would consider contacting the Railroad to ask them to avoid blocking traffic when possible.		

A. EMPLOYEE OF THE MONTH FOR NOVEMBER 2019 – FIREFIGHTER HOLLY NIELSON

Petitioner	Dennis Cluff, Chief Dave Olsen
Discussion	<p>Fire Chief Olsen stated he has recommended Captain Holly Nielson as the November 2019 Employee of the Month. Holly has been with the fire department for a little over 7 years. She started as a part-time firefighter and has worked her way up through the ranks to Captain. Holly has worked hard and is someone who is highly respected throughout the local Fire/EMS industry. Holly currently oversees “B” shift and has the following areas of responsibility outside of daily operations.</p> <ul style="list-style-type: none"> • Health and Safety Officer • Self-Contained breathing apparatus (SCBA) and breathing air compressor. • Turnouts/personal protective equipment (PPE) • Vehicle maintenance • Fire Inspections • Maps <p>Holly is a highly skilled Firefighter and passionate health care provider. She is very dedicated to the fire organization and is committed to providing the absolute best care and service to our community. She has an incredible, nurturing ability to work with people. She recognizes people’s strengths and encourages growth in their weaknesses. She is always positive which becomes contagious and helps foster a strong and healthy work environment. She leads by example and is always willing to do what is necessary to get the job done.</p> <p>Over the last three years, Holly and her crew have been tasked with overseeing our annual fire department open house. The continued success of our annual open house is a</p>

	<p>direct result of their hard work and coordination. Holly’s leadership and example has even encouraged others on her shift to volunteer to take on this endeavor. This is a big undertaking and every year this event seems to get bigger and better.</p> <p>Holly currently has a Bachelor of Science degree in Emergency Management with a certification as a paramedic. Additionally, she holds many national and state firefighter certifications. Education is very import to her and she is always striving to better herself and others. Outside of working for Clinton City; Holly works part-time for Layton City Fire Department and is an EMS Instructor/Coordinator at Weber State University teaching new EMT and Paramedic Students.</p> <p>Chief Olsen said Holly is a great example to the fire service. He is proud that she is a part of his leadership team and would like to express his gratitude for her efforts and he will continue to expect great things from her in the future.</p> <p>Mayor Adams congratulated Holly on all her achievements and stated Clinton City is lucky to have her. He thanked her for her service to the community. He presented her with an award and gift card in recognition.</p>
B. HANGING FLOWER BASKET BID AWARD – FLINT’S NURSERY	
Petitioner	Dennis Cluff, Zach Martinez
Discussion	<p>Asst Public Works Director Dave Williams reported Clinton City has contracted with Flint’s Nursery for the hanging flower baskets in the Business District for the last 3 years with great success. The 2020 Season would be the start of the 4th year. Flint’s will continue to abide with all the requests from the City as mentioned in the original agreement. The intent is to have the flowers planted in the same manner as this past year with the top and first row of the basket completely filled in and the 2nd and 3rd rows of holes planted every other one. This has been a good planting method with no apparent loss of flower beauty or appeal.</p> <p>The 2020 costs are:</p> <p>180 14” baskets @ \$ 50.00 each (every other hole planted);</p> <p>12 12” baskets @ \$ 40.00 each (every hole will be fully planted-these comprise our “flower trees”)</p> <p>Total costs for year 2020 = \$9,480.</p> <p>The flowers should be ready for street display by May 11, 2020.</p> <p>The Council stated they were pleased with the appearance of the flowers this past summer.</p>
CONCLUSION	Councilmember K. Peterson moved to continue with the contract with Flint’s Nursery for another year at the new price of \$9,480.00. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye.
Mayor Adams directed the Council to Agenda Item D	
C. PRESENTATION OF FY 18-19 AUDIT REPORT	
Petitioner	Amy Davies – Auditor Representative
Discussion	<p>Child-Richards and Associates, P. C. is the City’s auditor on contract. The audit for the 2018-19 fiscal years financial transactions is complete. Amy Davies reported the findings and audit information to the Council.</p> <p>Amy expressed appreciation for the help of Amber Fowles, Steve Hubbard and Dennis Cluff for their assistance.</p>

CONCLUSION	Councilmember Patterson moved to accept the Audit Report for FY 2018-19. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye.
D. VICTIM'S ADVOCATE PROGRAM PRESENTATION – SELESTE JOYNT	
Petitioner	Dennis Cluff, Seleste Joynt
Discussion	Seleste Joynt, the Victim's Advocate for the Clinton and Syracuse Justice Court gave a short presentation to update the Council on the status of the Advocate program. Chief Chilson commented that Seleste is doing a great job for both Clinton and Syracuse.
Mayor Adams directed the Council back to Agenda B.	
E. RESOLUTION 20-19, SUPPORT OF CDBG APPLICATION TO BE MADE TO DAVIS COUNTY	
Petitioner	Valerie Claussen, Community Development
Discussion	Ms. Claussen reported Davis County administers the CDBG program for our City and in an effort for public awareness, there is a new requirement that the municipality adopt a Resolution supporting the application to be made for consideration. An application for ADA sidewalk ramp improvement project is proposed, for the amount of \$75K with a \$25K match. This grant money allows the City to accelerate its transition plan for upgrading the existing sidewalk ramps to current ADA standards (which were enacted by the federal government in 2008).
CONCLUSION	Councilmember Stanton moved to adopt Resolution 20-19 in support of making application to Davis County for FY 2020 CDBG Funds. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye.
F. STATEWIDE UTILITY LICENSE AGREEMENT (SULA), USE OF STATE ROAD RIGHTS-OF-WAY	
Petitioner	Dennis Cluff, Dave Williams, Bryce Wilcox
Discussion	The Utah Department Of Transportation (UDOT) is requiring a license (agreement) for the placement of utilities within their rights-of-way. This particular license is good for 5 years and may continue for another 5 years if both the City and UDOT both agree in writing prior to the license termination date. There is no fee for this license.
CONCLUSION	Councilmember Mitchell moved to approve the SULA agreement for continued use of State Rights-of-Way for City utilities and related facilities. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye.
G. BID AWARD – SEWER LINING PROJECT ON 2000 WEST	
Petitioner	Dennis Cluff, Dave Williams
Discussion	Assistant Public Works Director Dave Williams explained the sewer lines in Clinton are over 50 years old. This is the first phase of sewer pipe lining before 2000 West is re-built by UDOT. This project consists of lining approximately 1,200 linear feet of 8" sewer pipe once cured, this liner makes the sewer pipe interior like new. Three sewer lining companies were petitioned for bids but only C & L Solutions submitted a bid for \$74,563.00; \$100,000 was originally budgeted for this project. This is the same company that provides sewer lining services for North Davis Sewer District.
CONCLUSION	Councilmember K. Petersen moved to award the sewer lining project on 2000 W to C & L Solutions, the only bidder, for \$74,563. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye.

H. BID AWARD – 2019 STORM DRAIN PROJECTS																									
Petitioner	Dennis Cluff, Dave Williams																								
Discussion	<p>Dave Williams explained this project installs storm drain in roads slated to be rebuilt in 2020 (630 W @ 1460 N and 1600 N @ 2700 W). The low bid cost for the 630 W storm drain came in almost \$43,000 over the anticipated budgeted amount (due to the need to go through the road avoiding going thru private property) and the 1600 N storm drain came in about \$5,000 more than the budgeted amount. Since both projects need to be accomplished before the street reconstruction, to complete these storm drain projects approximately \$42,826 will need to be added to the Storm Drain Improvements budget out of the fund balance during the budget amendments in January. The bids were:</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Firm</u></th> <th style="text-align: right;"><u>630 W Project</u></th> <th style="text-align: right;"><u>1600 N Project</u></th> <th style="text-align: right;"><u>Total</u></th> </tr> </thead> <tbody> <tr> <td>RJT</td> <td style="text-align: right;">\$42,829.40</td> <td style="text-align: right;">\$102,496.40</td> <td style="text-align: right;">\$145,325.80</td> </tr> <tr> <td>Thurgood</td> <td style="text-align: right;">\$49,420.00</td> <td style="text-align: right;">\$117,616.00</td> <td style="text-align: right;">\$167,036.00</td> </tr> <tr> <td>EH Knudson</td> <td style="text-align: right;">\$49,940.00</td> <td style="text-align: right;">\$115,568.50</td> <td style="text-align: right;">\$165,508.50</td> </tr> <tr> <td>Bowen</td> <td style="text-align: right;">\$60,160.00</td> <td style="text-align: right;">\$156,705.00</td> <td style="text-align: right;">\$216,865.00</td> </tr> <tr> <td>Brinkerhoff</td> <td style="text-align: right;">\$69,582.50</td> <td style="text-align: right;">\$155,894.25</td> <td style="text-align: right;">\$225,476.75</td> </tr> </tbody> </table> <p>He stated the 1600 N project is not in the current budget year but will be in the next budget year; it is one of the worst roads in Clinton in need of being rebuilt.</p> <p>RJT has done work in the City before on 3000 W. They have been a good company to work with.</p> <p>Mr. Cluff clarified there are additional funds in the storm drain balance which can be transferred with the budget amendment in January.</p>	<u>Firm</u>	<u>630 W Project</u>	<u>1600 N Project</u>	<u>Total</u>	RJT	\$42,829.40	\$102,496.40	\$145,325.80	Thurgood	\$49,420.00	\$117,616.00	\$167,036.00	EH Knudson	\$49,940.00	\$115,568.50	\$165,508.50	Bowen	\$60,160.00	\$156,705.00	\$216,865.00	Brinkerhoff	\$69,582.50	\$155,894.25	\$225,476.75
<u>Firm</u>	<u>630 W Project</u>	<u>1600 N Project</u>	<u>Total</u>																						
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Bowen	\$60,160.00	\$156,705.00	\$216,865.00																						
Brinkerhoff	\$69,582.50	\$155,894.25	\$225,476.75																						
CONCLUSION	Councilmember Mitchell moved to award the project bid to RJT Excavation the low bidder, for \$145,325.80. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye.																								
I. BID AWARD – WATER LINE REPLACEMENT PROJECT																									
Petitioner	Dennis Cluff, Dave Williams																								
Discussion	<p>Bryce Wilcox of JUB Engineers addressed this issue with the Council. He stated the bids are significantly higher than anticipated. He explained the scope of the project has been increased some and the cost of construction is high especially for this time of year. Generally staff tries to save the City money by taking advantage of lower prices in the fall and winter however there has not been a slowdown in the construction industry as in previous years. Construction costs continue to keep rising.</p> <p>This project replaces the ductile iron water line in 1300 N from about 2000W to 2140 W. The low bid came in from Thurgood Excavating at \$96,103.</p> <p>The Bids are listed below:</p> <p>Thurgood Excavating = \$96,103; RJT Excavation = \$97,992.31; EH Knudson Construction = \$132,820.50; Bowen Construction = \$148,206; Brinkerhoff Excavating = \$166,542.75</p> <p>This project is preparatory to the reconstruction of the 1300 N/2000 W intersection and reconstruction of this section of 1300 N. Because of the increase in the scope of the project since the budget preparation some of the contingency funds will need to be used to cover the costs over the budget line item.</p>																								

	Mr. Cluff clarified this project comes from the Ductile Iron fund. It will reduce the contingency amount.
CONCLUSION	Councilmember Stanton moved to award the project bid to Thurgood Excavating the low bidder, for \$96,103. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye.
J. PROJECT AWARD – 1300 N / 1000 W ROUND-A-BOUT REPLACEMENT	
Petitioner	Dennis Cluff, Dave Williams
Discussion	<p>Bryce Wilcox of JUB Engineers explained this project begins the City’s replacement of the round-a-bout during and following the work on the secondary water lines by Davis & Weber Counties Canal Company. Brinkerhoff is the contractor also installing the secondary water line and equipment for the Canal Company which goes through the center of the round a bout. Some of the City’s contractual work needs to be done after the intersection is opened up but prior to the installation of the secondary water line. By using the same contractor we are able to more effectively and efficiently get the work done. Also, once the secondary water project is complete, the contractor can immediately begin the completion of the City project. Using the same contractor reduces the mobilization time and cost as well as closure time of this intersection. Brinkerhoff has done much work for the City and is just finishing up the 2300 N new waterline and chlorination building project.</p> <p>This project also includes fixing some other sewer line maintenance issues including replacing the ductile iron pipe in all four directions; replacing two manholes, one on 1000 W to address an elevation issue and one under the rail trail to remove a belly. This will take approximately 245 feet of sewer pipeline and will help prevent potential future backups.</p> <p>The waterline, sewer line replacement and surface improvements are included in the bids.</p> <p>The project sequence would be to complete Clinton’s sewer line then the secondary water line and finally Clinton’s water line.</p> <p>Mr. Wilcox referenced the following bids:</p>



3738 North Higley Rd.
 Farr West, UT 84404
 P: 801-731-3391
 F: 801-732-9263

To:	Clinton City	Contact:	Mike Child
Address:	2267 North 1500 West Clinton, UT 84015	Phone:	(801) 614-0870
Project Name:	1300 N 1000 W Round-a-bout Utilities	Fax:	
Project Location:	1300 North 1000 West, Clinton, UT	Bid Number:	
		Bid Date:	12/6/2019

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
General					
1	Mobilization	1.00	LS	\$25,750.00	\$25,750.00
2	Traffic Control	1.00	LS	\$13,000.00	\$13,000.00
Total Price for above General Items:					\$38,750.00
Water					
3	12" PVC Waterline	140.00	LF	\$91.00	\$12,740.00
4	10" PVC Waterline	240.00	LF	\$82.00	\$19,680.00
5	8" PVC Waterline	180.00	LF	\$71.00	\$12,780.00
6	8" PVC Sewerline	245.00	LF	\$126.00	\$30,870.00
7	12"x14" Reducer	1.00	EACH	\$2,025.00	\$2,025.00
8	12"x10" MJ Tee	1.00	EACH	\$3,110.00	\$3,110.00
9	10"x8" MJ Tee	1.00	EACH	\$2,185.00	\$2,185.00
10	12" Gate Valve	1.00	EACH	\$3,900.00	\$3,900.00
11	10" Gate Valve	2.00	EACH	\$3,550.00	\$7,100.00
12	8" Gate Valve	1.00	EACH	\$2,800.00	\$2,800.00
15	Connect To Existing Waterline	4.00	EACH	\$2,600.00	\$10,400.00
16	Reconnect Water Meter	2.00	EACH	\$1,080.00	\$2,160.00
17	Reconnect Fire Hydrant	1.00	EACH	\$4,495.00	\$4,495.00
Total Price for above Water Items:					\$114,245.00
Sewer					
13	5' Sewer Manhole	1.00	EACH	\$6,680.00	\$6,680.00
14	Connect To Existing Sewer Manhole	1.00	EACH	\$1,300.00	\$1,300.00
18	Imported Base Course Material (1 3" Thick)	170.00	TON	\$32.00	\$5,440.00
Total Price for above Sewer Items:					\$13,420.00
Site					
19	Pothole Utility	5.00	EACH	\$475.00	\$2,375.00
20	Remove Curb & Gutter	1,043.00	LF	\$4.25	\$4,432.75
21	Remove Concrete Sidewalk	4,839.00	SF	\$1.60	\$7,742.40
22	Remove Asphalt (5" Thick)	32,051.00	SF	\$0.50	\$16,025.50
23	Remove Concrete Flatwork (6" Thick)	1,595.00	SF	\$1.80	\$2,871.00
24	Remove & Replace Fence	30.00	LF	\$47.00	\$1,410.00
25	Remove Sign	35.00	EACH	\$115.00	\$4,025.00
26	Relocate Light Pole	2.00	EACH	\$0.00	\$0.00
27	Adjust Manhole Lid	1.00	EACH	\$885.00	\$885.00
28	Adjust Valve Box	6.00	EACH	\$700.00	\$4,200.00
29	Reconstruct Large Lid With Grate Opening	1.00	EACH	\$3,585.00	\$3,585.00
30	Reconstruct Large Lid With Manhole Lid	4.00	EACH	\$3,585.00	\$14,340.00
31	Standard Catch Basin	1.00	EACH	\$3,600.00	\$3,600.00
32	15" Storm Drain	68.00	LF	\$115.00	\$7,820.00

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Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
33	4" Conduit	510.00	LF	\$11.80	\$5,018.00
34	Junction Box Type I	9.00	EACH	\$1,180.00	\$10,620.00
35	3" Conduit	147.00	LF	\$11.80	\$1,734.60
36	2x2 Catch Basin	1.00	EACH	\$1,850.00	\$1,850.00
37	Roadway Excavation (Plan Quantity)	2,197.00	CY	\$17.00	\$37,349.00
38	Granular Borrow (Plan Quantity)	643.00	CY	\$46.00	\$29,578.00
39	Untreated Base Course (Plan Quantity)	1,053.00	CY	\$54.00	\$56,862.00
40	HMA, 5" Thick	3,613.00	SY	\$25.50	\$92,131.50
41	Type A Curb & Gutter (Includes Roadbase)	1,002.00	LF	\$33.65	\$33,717.30
42	Type Q Curb (Includes Roadbase)	526.00	LF	\$39.80	\$20,934.80
43	24" Mountable Curb (Includes Roadbase)	207.00	LF	\$34.85	\$7,213.95
44	Concrete Sidewalk (Includes Roadbase)	3,830.00	SF	\$6.50	\$24,895.00
45	4 Ft Wide Ped Curb Ramp	6.00	EACH	\$1,090.00	\$6,540.00
46	8 Ft Wide Ped Curb Ramp	2.00	EACH	\$1,825.00	\$3,650.00
47	Island Ped Crossing	4.00	EACH	\$1,975.00	\$7,900.00
48	4" Thick Stamped Concrete	1,007.00	SF	\$13.60	\$13,695.20
49	9" Thick Stamped Concrete	1,760.00	SF	\$26.10	\$45,936.00
50	Type 2 Drive Approach (Includes Roadbase)	957.00	SF	\$10.90	\$10,431.30
51	Approach Island Plowable End Section	4.00	EACH	\$1,415.00	\$5,660.00
52	Traffic Sign With Standard Post	40.00	EACH	\$500.00	\$20,000.00
53	Traffic Sign With Slipbase Sign Base	8.00	EACH	\$975.00	\$7,800.00
54	Solar Powered School Zone Flashing Signs	4.00	EACH	\$10,550.00	\$42,200.00
55	Pavement Markings - 4" Paint	1,239.00	LF	\$1.50	\$1,858.50
56	Pavement Markings - 8" Paint	144.00	LF	\$2.35	\$338.40
57	Pavement Message - 12" Preformed Thermoplastic	66.00	LF	\$11.50	\$759.00
58	Small Pavement Message (Preformed Thermoplastic)	19.00	EACH	\$56.60	\$1,075.40
59	Pavement Message (Preformed Thermoplastic)	24.00	EACH	\$226.00	\$5,424.00
Total Price for above Site Items:					\$569,483.60

Total Base Bid Price: \$735,898.60

Alternate - PCCP

60	PCCP	1,221.00	SY	\$147.00	\$179,487.00
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Total Price for above Alternate - PCCP Items: \$179,487.00

Notes:

- Sewer, Water and Storm Drain Trenches are figured with Import Material for Backfill

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Brinkerhoff Excavating</p> <p>Authorized Signature: _____</p> <p>Estimator: Scott Lindsay (801) 514-1103 scott@brinkerhoffexcavating.com</p>
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OPINION OF PROBABLE COST

Client: Clinton City
Project: 1300 North 1000 West Intersection
Project No.: 55-18-048-003
Date: December 10, 2019

1300 North 1000 West Intersection - D&W Portion

Item #	Description	Unit	Estimated Quantity	Unit Price	Total	
General					Subtotal	\$ -
1	Mobilization	Lump Sum	0	\$ 25,750.00	\$ -	
2	Traffic Control	Lump Sum	0.0	\$ 13,000.00	\$ -	
3	Pothole Utility	Each	0	\$ -	\$ -	
Site					Subtotal	\$ 151,060.24
20	Pothole Utility	Each		\$ 475.00	\$ -	
21	Remove Curb & Gutter	Feet		\$ 4.25	\$ -	
22	Remove Concrete Sidewalk	Square Feet		\$ 1.60	\$ -	
23	Remove Asphalt (5" Thick)	Square Feet		\$ 0.50	\$ -	
24	Remove Concrete Flatwork (6" Thick)	Square Feet		\$ 1.80	\$ -	
25	Remove & Replace Fence	Feet		\$ 47.00	\$ -	
26	Remove Sign	Each		\$ 115.00	\$ -	
27	Relocate Light Pole	Each		\$ -	\$ -	
28	Adjust Manhole Lid	Each	1	\$ 885.00	\$ 885.00	
29	Adjust Valve Box	Each	3	\$ 700.00	\$ 2,100.00	
30	Reconstruct Large Lid With Grate Opening	Each		\$ 3,585.00	\$ -	
31	Reconstruct Large Lid With Manhole Lid	Each		\$ 3,585.00	\$ -	
32	Standard Catch Basin	Each		\$ 3,600.00	\$ -	
33	15" Storm Drain	Feet		\$ 115.00	\$ -	
34	4" Conduit	Feet		\$ 11.80	\$ -	
35	Junction Box Type 1	Each		\$ 1,180.00	\$ -	
36	3" Conduit	Feet		\$ 11.80	\$ -	
37	2x2 Catch Basin	Each		\$ 1,850.00	\$ -	
37	Roadway Excavation (Plan Quantity)	Cubic yard		\$ 17.00	\$ -	
37	Granular Borrow (Plan Quantity)	Cubic yard	97	\$ 46.00	\$ 4,459.44	
37	Untreated Base Course (Plan Quantity)	Cubic yard	90	\$ 54.00	\$ 4,869.00	
37	HMA, 5" Thick	Square yard	1,380	\$ 25.50	\$ 35,190.00	
37	Type A Curb & Gutter (Includes Roadbase)	Feet		\$ 33.65	\$ -	
37	Type Q Curb & Gutter (Includes Roadbase)	Feet	520	\$ 39.80	\$ 20,696.00	
38	24" Mountable Curb (Includes Roadbase)	Feet	150	\$ 34.85	\$ 5,227.50	
38	Concrete Sidewalk (Includes Roadbase)	Feet		\$ 6.50	\$ -	
38	4 Ft Wide ped curb ramp	Each		\$ 1,090.00	\$ -	
38	8 Ft Wide ped curb ramp	Each		\$ 1,825.00	\$ -	
38	Island Ped Crossing	Each	4	\$ 1,975.00	\$ 7,900.00	
38	4" Thick Stamped Concrete	Square Feet	1,500	\$ 13.60	\$ 20,400.00	
37	9" Thick Stamped Concrete	Square Feet	1,270	\$ 23.40	\$ 29,718.00	
38	Type 2 Drive Approach	Square Feet		\$ 10.90	\$ -	
38	Approach Island Plowable End Section	Each	4	\$ 1,415.00	\$ 5,660.00	
39	Traffic Sign with Standard Post	Each	9	\$ 500.00	\$ 4,500.00	
40	Traffic Sign with Slipbase Sign Base	Each		\$ 975.00	\$ -	
41	Solar Powered School Zone Flashing Signs	Each		\$ 10,550.00	\$ -	
42	Pavement Markings - 4" Paint	Feet	1,239	\$ 1.50	\$ 1,858.50	
43	Pavement Markings - 8" Paint	Feet	144	\$ 2.35	\$ 338.40	
44	Pavement Markings - 12" Preformed Thermoplastic	Feet	66	\$ 11.50	\$ 759.00	
45	Small Pavement Message (Preformed Thermoplastic)	Each	19	\$ 56.60	\$ 1,075.40	
46	Pavement Message (Preformed Thermoplastic)	Each	24	\$ 226.00	\$ 5,424.00	
Project Total					\$ 151,060.24	

He explained the water line bid needs a correction. Line item 6 should be included under the sewer category.

With that change, the water line bid was \$83,375 and the sewer line bid was \$44,290.

The bids came back significantly higher than expected. This round-a-bout project was budgeted in various FY 19-20 budget funds.

The cost estimates for this year's projects were based on last year's costs which have increased plus the addition to the scope of the project including the man hole and the depth of the sewer line impact the prices being submitted in these bids.

Brinkerhoff does not do surface work; they do pipe and grading. They would sub out 70

	<p>to 80 percent of the project. Bids for the site work for the round about are at \$569,483.60. Staff is concerned with this bid and feels several of the line items are priced way too high.</p> <p>Mr. Wilcox explained he feels this round about project needs to be completed. His recommendation is to move forward with Brinkerhoff for the ground work and bid out for the surface work. He suggested sending out an RFP the end of December so this portion of the project could begin in early to mid April in sequence with the other phases of the project.</p> <p>He said there are a few options to consider for the surface improvements:</p> <ul style="list-style-type: none"> • Pay the extra cost to Brinkerhoff; • Rebid the concrete and asphalt as its own package; • Have Davis Weber Counties Canal Company replace the round a bout as is and ask to pay a fee for thicker asphalt; • Consider putting in a traffic signal. <p>The Council was in consensus to send the site work out to bid to see what options might be in the best interest of the City.</p>
K. BID AWARD-STORM WATER SEDIMENT BASIN – CRANEFIELD POND	
Petitioner	Dennis Cluff, Dave Williams
Discussion	<p>Mr. Wilcox explained this project builds a structure on the ends of the storm drain pipes that dump into the Cranefield detention pond. It traps the sediment into a structure so the pond does not fill up with silt. This project was budgeted in the FY 19-20 Storm Drain Enterprise Fund budget.</p> <p>The following bids were received:</p> <p>RJT Excavating - \$63,013.81 Thurgood Construction \$136,758.35</p> <p>He explained the outlet structure for \$3500 will be paid for by the golf course.</p> <p>The intent is to complete this project by April.</p>
CONCLUSION	<p>Councilmember Mitchell moved to award the project bid to RJT Excavating, the low bidder, for \$63,013.81 of which \$3500 will be paid by Cranefield Golf Course. Councilmember K. Peterson seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye.</p>
L. STORM WATER MUTUAL PARTICIPATION AGREEMENT WITH ROY AND HOOPER CITIES AND WOODSIDE HOMES LLC	
Petitioner	Dennis Cluff, Dave Williams
Discussion	<p>Mr. Wilcox reviewed a map with the Council which identifies the areas for this project. He explained this Storm Water Mutual Participation Agreement with Roy and Hooper is to share the cost of the drainage pipe from the Cranefield Pond to the County Slough. Both Roy and Hooper have drainage issues from new development that require flowing through our drainage easement to the County’s Slough and Clinton has drainage issues from the Cranefield Pond (storm water detention) and a western open drainage area through the golf course. Woodside Homes LLC is a participant in the construction cost of this agreement due to housing developments requiring storm drainage. The three cities will be the maintenance providers for this Agreement.</p> <p>The drainage grade through this area where the 3 cities have storm drainage is very minimal and requires a piping system in order to maximize the potential flow gradient.</p>

	<p>Clinton City's portion of the project would be approximately \$240,000.00 for 2500 feet of 48 inch pipe. These funds would come from the impact fees.</p> <p>This project will help significantly with future maintenance of the slough for Public Works.</p> <p>Mr. Cluff clarified this is a license type agreement; once the construction is complete he would recommend initiating an Interlocal agreement with Hooper and Roy for maintenance.</p>
CONCLUSION	Councilmember Mitchell moved to adopt the Storm Water Mutual Participation Agreement with Roy & Hooper cities and Woodside Homes LLC. Councilmember K. Peterson seconded the motion. Voting by roll call is as follows: Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember K. Peterson, aye; Councilmember Stanton, aye.
Approval of Minutes	Councilmember K. Peterson moved to approve the minutes of the November 12 and the November 19 Special City Council meetings. Councilmember Stanton seconded the motion. Councilmembers Mitchell, Stanton, Patterson and K Peterson voted in favor of the motion.
Accounts Payable	Councilmember Patterson moved to pay the bills. Councilmember Stanton seconded the motion. Councilmembers Mitchell, Stanton, Patterson and K Peterson voted in favor of the motion.
Planning Commission Report	Ms. Claussen reported the December 3, 2019 Planning Commission meeting was cancelled.
City Manager	<ul style="list-style-type: none"> • Christmas Hams will be available on Tuesday, December 17. • There will be an employee luncheon on December 24 at Pizza Pie Café at 12 Noon. • There will be a special meeting to swear in the Council on January 6, 2020 at 5:00 p.m.
Mayor Adams	<ul style="list-style-type: none"> • Expressed appreciation to the Council for their hard work this past year.
Councilmember Patterson	<ul style="list-style-type: none"> • There is a street light out on 2300 N
Councilmember K. Peterson	<ul style="list-style-type: none"> • The Arts Board had a large turnout for the Christmas Sing A Long on Saturday, Dec. 7.
Councilmember M. Petersen	<ul style="list-style-type: none"> • Excused.
Councilmember Mitchell	<ul style="list-style-type: none"> • Nothing at this time
Councilmember Stanton	<ul style="list-style-type: none"> • The Youth Council will be doing Knock & Drops for families in need in Clinton.
ADJOURNMENT	Councilmember Stanton moved to adjourn. Councilmember K. Peterson seconded the motion. Councilmembers Mitchell, Stanton, Patterson and K. Peterson voted in favor of the motion. The meeting adjourned at 9:35 p.m.
<u>ACTION ITEMS</u>	<ul style="list-style-type: none"> • Subdivision Ordinance – recommendation for concrete in the park strips along UDOT roads. (August 2016) – Planning Commission Review • Bring back Chapter 4 of the Subdivision Ordinance regarding allowing a letter of credit for escrow and researching what surrounding jurisdictions allow (26-4-8). 6g(January 2017) Planning Commission Review • Update Ordinance to eliminate pressurized sewer lines in the Clinton City streets on new residential development (January 2018). • Create a facilities maintenance plan before the next budget cycle in FY 19-20 (May 2018).

	<ul style="list-style-type: none">• Pickle Ball Courts at Meadows Park (applying for grant in January) (Oct 2018).• Add a City Policy that clarifies personal vehicle allowance usage. (July 2019).• Remove river rock from the low maintenance material allowed for park strips in the ordinance (Aug 2019).
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Dennis W. Cluff, Clinton City Recorder

CLINTON SPECIAL CITY COUNCIL MEETING MINUTES
2267 N 1500 W
Clinton UT 84015

Mayor
L. Mitch Adams

City Council
Councilmember Mike Petersen
Councilmember Karen Peterson
Councilmember TJ Mitchell
Councilmember Barbara Patterson
Councilmember Anna Stanton

Clinton City Council Meeting		January 6, 2020	Call to Order: 5:00 p.m.
Staff Present	City Manager Dennis Cluff, Bill Chilson and Lisa Titensor recorded the minutes.		
Citizens Present	Mike Stanton, Ashley Bailey, Amanda Mitchell, Kristen Bliss		
Excused Were	Councilmember K. Peterson		
A. OATH OF OFFICE FOR RE-ELECTED CITY COUNCIL MEMBERS FROM THE 2019 CLINTON CITY MUNICIPAL ELECTION			
Oath of Office	<p>Mayor Adams called the special oath of office meeting to order and welcomed those in attendance.</p> <p>City Recorder Dennis Cluff administered the official Oath of Office to Councilmembers Anna Stanton, Barbara Patterson and TJ Mitchell who were reelected in the November 2019 Municipal Election.</p>		
B. RESOLUTION 01-20 – APPT TO N. DAVIS SEWER BOARD			
Petitioner	Mayor Adams		
Discussion	The North Davis Sewer District requires that Board Members be appointed by resolution of the appointing City. Mayor Adams said he wishes to reappoint Anna Stanton to the North Davis Sewer Board of Directors		
CONCLUSION	Councilmember Patterson moved to adopt Resolution 1-20, re-appointing Anna Stanton as Clinton City’s representative on the North Davis Sewer District Board of Directors for a four year term. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember M. Petersen, aye; Councilmember Stanton, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye.		
ADJOURNMENT	Councilmember Stanton moved to adjourn. Councilmember Mitchell seconded the motion. All those present voted in favor of the motion. The meeting adjourned at 5:07 p.m.		

Dennis W. Cluff, Clinton City Recorder